

(To be uploaded on the website of the Commission on 30-09-2022)



भारत सरकार,  
कार्मिक, लोक शिकायत तथा पेंशन मंत्रालय,  
कार्मिक एवं प्रशिक्षण विभाग,  
कर्मचारी चयन आयोग,  
ब्लॉक स12-केन्द्रीय कार्यालय परिसर,  
लोधी रोड, नई दिल्ली-110003.

Government of India,  
Ministry of Personnel, Public  
Grievances & Pensions,  
Department of Personnel and Training,  
Staff Selection Commission,  
Block No. 12, CGO Complex, Lodhi  
Road, New Delhi - 110003.

(Website of the Commission: <https://ssc.nic.in>)

“GOVERNMENT STRIVES TO HAVE A WORKFORCE WHICH REFLECTS GENDER  
BALANCE AND WOMEN CANDIDATES ARE ENCOURAGED TO APPLY”

## Notice

### SCIENTIFIC ASSISTANT IN INDIA METEOROLOGICAL DEPARTMENT EXAMINATION, 2022

Dates for submission of online applications	30-09-2022 to 18-10-2022
Last date and time for receipt of online applications	18-10-2022 (23:00)
Last date and time for generation of offline Challan	19-10-2022 (23:00)
Last date and time for making online fee payment	20-10-2022 (23:00)
Last date for payment through Challan (during working hours of Bank)	20-10-2022
Date of 'Window for Application Form Correction' including online payment.	25-10-2022 ( upto 23:00)
Tentative Schedule of Computer Based Examination (CBE)	December, 2022

**F. No. HQ-PPI01/8/2022-PP\_1:** Staff Selection Commission (SSC) will conduct an open competitive examination for recruitment to the post of Scientific Assistant in India Meteorological Department (IMD), Group 'B' Non-Gazetted, Non-Ministerial post, in the Level 6 of the Pay Matrix as per the Recruitment Scheme formulated by the IMD and as per the Memorandum of Understanding (MoU) signed between IMD and SSC. The salient features of the recruitment areas under:

- 1.1. The Examination will be advertised by SSC based on vacancies intimated by IMD.
- 1.2. Applications from the candidates for the examination will be accepted through on-line mode only.
- 1.3. The Staff Selection Commission will conduct the examination in “Computer Based Examination” (CBE) Mode in Hindi and English, on Pan India basis depending on

the number of applicants from different States and UTs. Call letters for the Computer Based Examination will be uploaded on the websites of the Regional Offices concerned of the Staff Selection Commission and a “Notice” about information regarding Admit Card/ Admission Certificate will be provided on the website of IMD.

- 1.4. The Document Verification will be conducted by the IMD. IMD will issue the Admission Certificates for DV to candidates through its website. A notice regarding the DV will also be uploaded on the website of the Commission.
- 1.5. The final result will be processed and declared by the Commission on its website. A ‘reserve panel/additional list’ of 50% candidates (category-wise) will also be prepared by the Staff Selection Commission in addition to the number of candidates selected as per the notified vacancies and the same will be provided to IMD in a sealed cover, not to be uploaded. The “Reserve Panel” will be valid for a period of one and half years from the date of declaration of result.
- 1.6. Court Cases/ RTI/ Public Grievances relating to Notice of Examination excluding issues related to IMD, on-line application, conduct of Computer Based Examination and preparation of Merit List would be handled by the Staff Selection Commission. The remaining court cases/ RTI/ Public grievances etc. will be handled by the IMD.
- 1.7. The process of cancellation of candidature of candidates found indulging in any malpractice or impersonation etc. during the conduct of Computer Based Examination will be handled by the SSC.
- 1.8. The cases of candidates found indulging in any malpractice or impersonation etc. during the conduct of the DV will be handled by the IMD.
- 1.9. Any representation regarding change (inclusion/exclusion) in the Merit List/ Reserve List due to wrong/incorrect DV data will be handled by the IMD.

## **2. TENTATIVE VACANCIES / RESERVATION:**

- 2.1. Total Vacancies: About 990.
- 2.2. The number of vacancies is tentative and subject to variation.
- 2.3. Reservation for Scheduled Castes (SC), Scheduled Tribes (ST), Other Backward Classes (OBC), Economically Weaker Sections (EWS) and Persons with Benchmark Disabilities (PwBD) candidates is available as per extant Government Orders.
- 2.4. The posts have been identified suitable for the persons suffering from disabilities of One Arm affected (OA) or One Leg affected (OL) and Dwarfism (Dw) or Acid Attack Victims (AAV).
- 2.5. The posts carry All India Service Liability (AISL) i.e. the candidate, on selection, may be asked to serve anywhere in the country.

## **3. NATIONALITY / CITIZENSHIP:**

- 3.1. A candidate must be either:
  - 3.1.1. a citizen of India, or
  - 3.1.2. a subject of Nepal, or
  - 3.1.3. a subject of Bhutan, or

- 3.1.4. a Tibetan refugee who came over to India, before the 1st January, 1962 with the intention of permanently settling in India, or
- 3.1.5. a person of Indian origin who has migrated from Pakistan, Burma, Sri Lanka, East African Countries of Kenya, Uganda, the United Republic of Tanzania (Formerly Tanganyika and Zanzibar), Zambia, Malawi, Zaire, Ethiopia and Vietnam with the intention of permanently settling in India.
- 3.2. Provided that a candidate belonging to categories (3.1.2), (3.1.3), (3.1.4) and (3.1.5) above shall be a person in whose favour a certificate of eligibility has been issued by the Government of India.
- 3.3. A candidate in whose case a certificate of eligibility is necessary may be admitted to the Examination but the offer of appointment will be given only after the necessary eligibility certificate has been issued to him by the Government of India.

**4. Age limit (As on closing date 18-10-2022):**

- 4.1. **Age limit:** Not exceeding 30 years as on 18-10-2022. **Candidate must have been born not earlier than 19-10-1992 and not later than 17-10-2004.**
- 4.2. Permissible relaxation in upper age limit and category-codes for claiming age relaxation are as follows:

Code No	Category	Age-relaxation permissible beyond upper age limit
01	SC/ST	5 years
02	OBC	3 years
03	PwBD (Unreserved)	10 years
04	PwBD (OBC)	13 years
05	PwBD (SC/ST)	15 years
06	Ex-Servicemen (ESM)	3 years after deduction of the military service rendered from the actual age as on the closing date.
08	Defence Personnel disabled in operation during hostilities with any foreign country or in a disturbed area and released as a consequence thereof	3 years
09	Defence Personnel disabled in operation during hostilities with any foreign country or in a disturbed area and released as a consequence thereof (SC/ST)	8 years

- 4.3. Date of Birth filled by the candidate in the online application form and the same recorded in the Matriculation/ Secondary Examination Certificate will be accepted by the Commission for determining the age and no subsequent request for change will be considered or granted.

- 4.4. **The post of Scientific Assistant being a Group 'B' post, there is no reservation for Ex-Servicemen category. However, benefit of age-relaxation will be admissible to Ex-Serviceman candidates, as per extant Govt. Orders.**
- 4.5. The period of "Call up Service" of an Ex-Serviceman in the Armed Forces shall also be treated as service rendered in the Armed Forces for purpose of age relaxation, as per rules.
- 4.6. For any serviceman of the three Armed Forces of the Union to be treated as Ex-Serviceman for the purpose of securing the benefits of age-relaxation, he must have already acquired, at the relevant time of submitting his application for the Post/Service, the status of ex-serviceman or is in a position to establish his acquired entitlement by documentary evidence from the competent authority that he would complete specified term of engagement from the Armed Forces within the stipulated period of one year from the closing date for receipt of application i.e. 18-10-2023. Such candidates must also acquire the status of an ex-serviceman within the stipulated period of one year from the closing date of receipt of applications.
- 4.7. Explanation: An 'ex-serviceman' means a person:
- 4.7.1. who has served in any rank whether as a combatant or non-combatant in the regular Army, Navy and Air Force of the Indian Union, and
- 4.7.1.1. Who either has been retired or relieved or discharged from such service whether at his own request or being relieved by the employer after earning his pension; or
- 4.7.1.2. Who has been relieved from such service on medical grounds attributable to military service or circumstances beyond his control and awarded medical or other disability pension; or
- 4.7.1.3. Who has been released from such service as a result of reduction in establishment;
- or
- 4.7.2. Who has been released from such service after completing the specific period of engagement, otherwise than at his own request, or by way of dismissal, or discharge on account of misconduct or inefficiency and has been given a gratuity; and includes personnel of the Territorial Army, namely, pension holders for continuous embodied service or broken spells of qualifying service;
- or
- 4.7.3. Personnel of the Army Postal Service who are part of Regular Army and retired from the Army Postal Service without reversion to their parent service with pension, or are released from the Army Postal service on medical grounds attributable to or aggravated by military service or circumstance beyond their control and awarded medical or other disability pension;
- or
- 4.7.4. Personnel, who were on deputation in Army Postal Service for more than six months prior to the 14<sup>th</sup> April, 1987;
- or
- 4.7.5. Gallantry award winners of the Armed forces including personnel of Territorial Army;



or

4.7.6. Ex-recruits boarded out or relieved on medical ground and granted medical disability pension.

4.8. Age relaxation/ ESM reservation is not admissible to sons, daughters and dependents of Ex-Servicemen. Therefore, such candidates should not indicate their category as ex-servicemen.

## **5. Process of Certification and Format of Certificates:**

5.1. Candidates who wish to be considered against reserved vacancies or seek age-relaxation must submit requisite certificate from the competent authority, in the prescribed format when such certificates are sought by IMD at the time of document verification. Otherwise, their claim for SC/ ST/ OBC/ EWS/ PwBD/ ESM category will not be entertained and their candidature/ application will be considered under Unreserved (UR)/ relevant category. The formats of the certificates are annexed with the Notice of this Examination. The certificate of disability issued under the Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Act, 1995 (1 of 1996) will also be valid. Certificates in any other format are liable to be rejected.

5.2. Crucial date for claim of SC/ ST/ OBC/ EWS/ PwBD status or any other benefit viz. fee concession, reservation, age-relaxation, etc., where not specified otherwise, will be the closing date for receipt of online applications i.e. 18-10-2022.

5.3. A person seeking appointment on the basis of reservation to OBCs must ensure that he possesses the caste/ community certificate and does not fall in creamy layer on the crucial date.

5.4. Candidates may also note that in respect of the above, their candidature will remain provisional till the veracity of the concerned document is verified by the Appointing Authority. Candidates are cautioned that they will be debarred from the examination conducted by the Commission in case they fraudulently claim SC/ ST/ OBC/ EWS/ PwBD/ ESM status or avail any other benefit.

## **6. Provision of Compensatory Time and assistance of scribe:**

6.1. In case of persons with benchmark disabilities in the following categories i.e. One-Arm affected (OA), One-Leg Affected (OL), Dwarfism (Dw) and Acid Attack Victim (AAV) the facility of scribe is provided, if desired by the candidate on production of a certificate at the time of examination to the effect that the person concerned has physical limitation to write, and scribe is essential to write examination on his behalf, from the Chief Medical Officer/ Civil Surgeon/ Medical Superintendent of a Government health care institution as per proforma at Annexure-I.

6.2. The facility of scribes/ passage reader will be provided to the PwBD candidates only if he/she has opted for the same in the online application form.

6.3. The candidate will have the discretion of opting for his/her own scribe or to avail the facility of scribe provided by the Commission. Appropriate choice in this regard will have to be given by the candidate in the online application form.

6.4. In case the candidate opts for his own scribe, the qualification of the scribe should be one step below the qualification of the candidate taking the examination. The

candidates with benchmark disabilities opting for own scribe shall be required to submit details of the own scribe at the time of examination as per proforma at Annexure-II. In addition, the scribe has to produce a valid ID proof (as per list given at para-13.7) in original at the time of examination. A photocopy of the ID proof of the scribe signed by the candidate as well as the scribe will be submitted along with proforma at Annexure-II. If subsequently it is found that the qualification of the scribe is not as declared by the candidate, then the candidate shall forfeit his right to the post and claims relating thereto.

- 6.5. If a candidate opts for his/her own scribe, in that case, that scribe should not be a candidate of this examination. If a candidate is detected as assisting another PwBD candidate as scribe in this examination, then the candidatures of both the candidates will be cancelled.
- 6.6. A compensatory time of 20 minutes per hour of examination will be provided to the persons who are allowed use of scribe as described at Para 6.1 above.
- 6.7. The candidates referred at Para 6.1 who are eligible for use of scribe but not availing the facility of scribe will also be given compensatory time of 20 minutes per hour of examination.
- 6.8. No attendant other than the scribe for eligible candidates will be allowed inside the Examination Hall.
- 6.9. The PwBD candidates who have availed the facility of scribes/ passage reader and/ or compensatory time must produce relevant documents for the eligibility of scribe/ compensatory time at the time of Document Verification. Failure to produce such supporting documents will lead to cancellation of their candidature for the examination.

## 7. Essential Educational Qualifications (As on 18-10-2022):

- 7.1. **Bachelor's Degree in Science (with Physics as one of the subject)/Computer Science/Information Technology/Computer Applications**

**OR**

**Diploma in Electronics and Telecommunication Engineering from a recognized Institution/University or equivalent.**

**NOTE-I: The qualifying Degree or Diploma referred above should be in First Class (60% marks) or 6.75 CGPA on a 10 point scale.**

**NOTE-II: The qualifying Degree or Diploma referred above must be of three (3) years duration after (10+2) examination.**

**NOTE-III: The applicant must have passed 10+2 Examination from a Recognized Board or equivalent in Science with Physics and Mathematics as core subjects.**

- 7.2. The candidates who have appeared in their final year of their graduation can also apply, however they must possess Essential qualification on or before the cut-off date i.e.18-10-2022.
- 7.3. As per Ministry of Human Resource Development Notification dated 10-06-2015 published in the Gazette of India all the degrees/ diplomas/ certificates awarded through Open and Distance Learning mode of education by the Universities established by an Act of Parliament or State Legislature, Institutions Deemed to be

Universities under Section 3 of the University Grants Commission Act, 1956 and Institutions of National Importance declared under an Act of Parliament stand automatically recognized for the purpose of employment to posts and services under the Central Government provided they have been approved by the Distance Education Bureau, University Grants Commission. Accordingly, unless such degrees are recognized for the relevant period when the candidates acquired the qualification, they will not be accepted for the purpose of Educational Qualification. In case of the candidates possessing such degrees/ diplomas/ certificates awarded through Open and Distance Learning mode of education, such candidates shall also produce approval given to the University by the Distance Education Bureau, University Grants Commission for the relevant period at the time of Document Verification.

- 7.4. As per UGC (Open and Distance Learning) Regulations, 2017 published in official Gazette on 23-06-2017, under Part-III (8) (v), the programmes in engineering, medicine, dental, nursing, pharmacy, architecture and physiotherapy etc. are not permitted to be offered under Open and Distance Learning mode. However, pursuant to the Hon'ble Supreme Court Order dated 11-03-2019 in MA No. 3092/2018 in W.P. (C) No. 382/2018 titled Mukul Kumar Sharma & others Vs AICTE and others, B. Tech. degree/ diploma in Engineering awarded by IGNOU to the students who were enrolled up to academic year 2009-10 shall be treated as valid, wherever applicable.
- 7.5. All the candidates who are called for documents verification will be required to produce the relevant Certificates such as Mark sheets for all years/semesters of Graduation/ Provisional Certificate/ Degree of Graduation in original as proof of having acquired the minimum educational qualification on or before the cut-off date, failing which the candidature of such candidates will be cancelled by the Commission. The candidates who are able to prove, by documentary evidence, that the result of the qualifying examination was declared on or before the cut-off date and he has been declared passed, will also be considered to meet the educational qualification. **It is reiterated that the result of requisite educational qualification must have been declared by the Institute/ University by the specified date. Mere processing of the result by the University/ Institute by the cut-off date does not fulfill the EQ requirement.**
- 7.6. In case of the candidates possessing equivalent educational qualification, such candidates shall also produce relevant Equivalence Certificate from the authorities concerned at the time of Document Verification. However, final decision regarding selection of such candidates will be taken by the India Meteorological Department (IMD).

## 8. How to apply:

- 8.1. Applications must be submitted only in online mode at the website of SSC Headquarter i.e. <https://ssc.nic.in>. For detailed instructions, please refer to **Annexure-III and Annexure-IV**. Sample proforma of One-time Registration and online Application Form are attached as **Annexure-IIIA and Annexure-IVA** respectively.
- 8.2. In the online Application Form, candidates are required to upload the scanned colour passport size photograph in JPEG format (20 KB to 50 KB). **The photograph should not be more than three months old from the date of publication of the Notice of Examination.** Image dimension of the photograph

should be about 3.5 cm (width) x 4.5 cm (height). The photograph should be without cap, spectacles and the frontal view of the face should be clearly visible.

- 8.3. **If the proper photograph is not uploaded by a candidate, his candidature will be cancelled. Specimen of photographs which are acceptable/ not acceptable is given at Annexure-V.**
- 8.4. Last date and time for submission of online applications is 18-10-2022 (23:00).
- 8.5. **Candidates are advised in their own interest to submit the online application much before the closing date and not to wait till the last date to avoid the possibility of disconnection/ inability or failure to login to the SSC website on account of heavy load on the website during the closing days.**
- 8.6. The Commission will not be responsible for the candidates not being able to submit their applications within the last date on account of the aforesaid reasons or for any other reason beyond the control of the Commission.
- 8.7. **Before submission of the online application, candidates must check through Preview/ Print option that they have filled correct details in each field of the form.**

#### 9. Application Fee:

- 9.1. Fee payable: ₹100/- (Rupee One Hundred Only).
- 9.2. Women candidates and candidates belonging to Scheduled Castes (SC), Scheduled Tribes (ST), Persons with Benchmark Disabilities (PwBD) and Ex-servicemen (ESM) are exempted from payment of fee.
- 9.3. Fee can be paid online through BHIM UPI, Net Banking or by using Visa, Mastercard, Maestro, RuPay Credit or Debit cards or in cash at SBI Branches by generating SBI Challan.
- 9.4. Online fee can be paid by candidates up to 20-10-2022 (23:00 hours) and candidates who wish to make cash payment through the challan of SBI, may make payment in cash at the Branches of SBI within the working hours of bank up to 20-10-2022 provided the challan has been generated by them before 19-10-2022 (23:00 hours).
- 9.5. Candidates who are not exempted from fee payment must ensure that their fee has been deposited with SSC. If the fee is not received by SSC, status of the Application Form is shown as 'Incomplete' and this information is printed on the top of the printout of online Application Form. Further, status of fee payment can be verified at the 'Payment Status' link provided in the candidate's login screen. Such applications which remain incomplete due to non-receipt of fee will be **SUMMARILY REJECTED** and no request for consideration of such applications and fee payment after the period specified in the Notice of Examination shall be entertained.
- 9.6. Fee once paid shall not be refunded under any circumstances nor will it be adjusted against any other examination or selection.

#### 10. Window for Application Form Correction [25-10-2022 (upto 23:00 hrs)]:

- 10.1. After the closing date for receipt of online applications, the Commission will provide a period of one (1) day to enable candidates to correct/ modify online application parameters, wherein candidates will be allowed to re-submit

applications after making requisite corrections/ changes in the one-time registration/ online application data as per their requirement.

- 10.2. A candidate will be allowed to correct and re-submit his modified/ corrected application two times during the 'Window for Application Form Correction' i.e. if he has made mistake in his updated application also, he will be allowed to re-submit one more modified/ corrected application after making requisite corrections/ modifications. No more corrections in the application form will be allowed under any circumstances.
- 10.3. Only those candidates will be allowed to make corrections in the application form, whose completed online applications along-with payment of requisite fee, have been received by the Commission within the specified period.
- 10.4. The Commission will levy a uniform correction charges of ₹200/- for making correction(s) and re-submitting modified/ corrected application for the first time and ₹500/- for making correction(s) and re-submitting modified/ corrected application for the second time. The correction charges will be applicable to all candidates irrespective of their gender/ category.
- 10.5. The correction charges can be paid only by online mode through BHIM UPI, Net Banking or by using Visa, Mastercard, Maestro, RuPay Credit or Debit cards.
- 10.6. The correction charges once paid shall not be refunded under any circumstances nor will it be adjusted against any other examination or selection.
- 10.7. Subject to the receipt of applicable correction charges, the latest modified/ corrected application will be treated as the valid one and the previous application(s) submitted by such candidates will be cancelled.
- 10.8. If the applicable correction charges are not received by the SSC, status of Application Form is shown as '**Incomplete**' and this information is printed on the top of the Application Form printout. Such application shall not be accepted and the previously submitted application will remain valid.
- 10.9. Before submission of the corrected application, candidates must check that they have filled correct details in each field of the form. After expiry of 'Window for Application Form Correction', no change/ correction/ modification will be allowed under any circumstances. Requests received in this regard in any form like Post, Fax, Email, by hand, etc. shall not be entertained by the Commission and will be summarily rejected.

## 11. Centres of Examination:

- 11.1. A candidate must indicate the Centre(s) in the online Application Form in which he/she desires to take the examination. Details about the Examination Centres and Regional Offices under whose jurisdiction these Examination Centres are located are as follows:

S No	Examination Centres and Centre Code	SSC Region and States/ UTs under the jurisdiction of the Region	Address of the Regional Offices and their websites
1	Bhagalpur(3201), Muzaffarpur(3205), Patna(3206), Purnea (3209), Agra(3001), Bareilly (3005), Gorakhpur (3007), Jhansi (3008), Kanpur(3009), Lucknow(3010),	<b>Central Region (CR)/</b> Bihar and Uttar Pradesh	Regional Director (CR), Staff Selection Commission, 34-A, Mahatma Gandhi Marg, Civil Lines, Kendriya Sadan, Prayagraj – 211001.



	Meerut(3011), Prayagraj(3003), Varanasi(3013)		<a href="http://www.ssc-cr.org">http://www.ssc-cr.org</a>
2	Port Blair (4802), Dhanbad (4206), Hazaribagh(4204), Jamshedpur(4207), Ranchi(4205), Balasore(Odisha) (4601), Berhampore(Odisha) (4602), Bhubaneswar(4604), Cuttack(4605), Rourkela(4610), Sambalpur(4609), Gangtok(4001), Asansol(4417), Burdwan (4404), Durgapur (4426), Kalyani(4419), Kolkata(4410), Siliguri(4415)	<b>Eastern Region (ER)/</b> Andaman & Nicobar Islands, Jharkhand, Odisha, Sikkim and West Bengal	Regional Director (ER), Staff Selection Commission, 1 <sup>st</sup> MSO Building, (8 <sup>th</sup> Floor), 234/4, Acharya Jagadish Chandra Bose Road, Kolkata, West Bengal-700020 <a href="http://www.sscer.org">www.sscer.org</a>
3	Belagavi (9002),Bengaluru (9001),Hubballi (9011),Kalaburagi (Gulbarga) (9005),Mangaluru (9008),Mysuru (9009),Shivamogga (9010),Udupi (9012), Kannur (9202),Kollam (9210),Kottayam (9205),Kozhikode (9206),Thrissur (9212),Thiruvananthapuram (9211)	<b>Karnataka, Kerala Region (KKR)/</b> Lakshadweep, Karnataka and Kerala	Regional Director (KKR), Staff Selection Commission, 1 <sup>st</sup> Floor, “E” Wing, Kendriya Sadan, Koramangala, Bengaluru, Karnataka-560034 <a href="http://www.sscckr.kar.nic.in">www.sscckr.kar.nic.in</a>
4	Bhopal (6001), Gwalior(6005), Indore (6006), Jabalpur (6007), Satna (6014), Ujjain (6016), Bilaspur (6202), Raipur (6204), Durg-Bhilai (6205)	<b>Madhya Pradesh Sub-Region (MPR)/</b> Chhattisgarh and Madhya Pradesh	Dy. Director (MPR), Staff Selection Commission, 5 <sup>th</sup> Floor, Investment Building, LIC Campus-2, Pandri, Raipur, Chhattisgarh- 492004 <a href="http://www.sscmpr.org">www.sscmpr.org</a>
5	Itanagar(5001), Dibrugarh(5102), Guwahati(Dispur)(5105), Jorhat(5107), Silchar(5111), Churachandpur(5502), Imphal(5501), Ukhrul(5503), Shillong(5401), Aizwal(5701), Dimapur (5301), Kohima(5302), Agartala(5601),	<b>North Eastern Region (NER)/</b> Arunachal Pradesh, Assam, Manipur, Meghalaya, Mizoram, Nagaland and Tripura.	Regional Director (NER), Staff Selection Commission, Housefed Complex, Last Gate, Beltola-Basistha Road, P.O. Assam Sachivalaya, Dispur, Guwahati, Assam-781006 <a href="http://www.sscner.org.in">www.sscner.org.in</a>
6	Dehradun(2002), Haldwani(2003), Haridwar(2005), Roorkee(2006), Delhi(2201), Ajmer(2401), Alwar(2402), Bikaner(2404), Jaipur(2405), Jodhpur(2406), Kota(2407), Sriganganagar(2408), Udaipur(2409), Sikar(2411)	<b>Northern Region (NR)/</b> Delhi, Rajasthan and Uttarakhand	Regional Director (NR), Staff Selection Commission, Block No. 12, CGO Complex, Lodhi Road, New Delhi-110003 <a href="http://www.sscnr.nic.in">www.sscnr.nic.in</a>
7	Chandigarh/ Mohali(1601), Hamirpur(1202), Shimla(1203), Jammu(1004), Samba(1010), Srinagar(J&K)(1007), Leh(1005), Amritsar(1404), Jalandhar(1402), Ludhiana(1405), Patiala(1403),	<b>North Western Sub-Region (NWR)/</b> Chandigarh, Haryana, Himachal Pradesh, Jammu and Kashmir, Ladakh and Punjab	Dy. Director (NWR), Staff Selection Commission, Block No. 3, Ground Floor, Kendriya Sadan, Sector-9, Chandigarh-160009 <a href="http://www.sscnwr.org">www.sscnwr.org</a>



8	Chirala(8011), Guntur(8001), Kakinada (8009), Kurnool(8003), Nellore (8010), Rajahmundry(8004), Tirupati(8006), Vizianagaram(8012), Vijayawada(8008), Vishakhapatnam(8007), Chennai(8201), Coimbatore(8202), Madurai(8204), Salem(8205), Tiruchirapalli(8206), Tirunelveli(8207), Vellore (8208), Hyderabad(8601), Karimnagar (8604), Warangal(8603)	<b>Southern Region (SR)/</b> Andhra Pradesh, Puducherry, Tamil Nadu and Telangana.	Regional Director (SR), Staff Selection Commission, 2 <sup>nd</sup> Floor, EVK Sampath Building, DPI Campus, College Road, Chennai, Tamil Nadu-600006 <a href="http://www.sscsr.gov.in">www.sscsr.gov.in</a>
9	Panaji(7801), Ahmedabad(7001), Anand(7011), Gandhinagar(7012), Mehsana(7013), Rajkot(7006), Surat(7007), Vadodara(7002), Amravati(7201), Aurangabad(7202), Jalgaon(7214), Kolhapur(7203), Mumbai(7204), Nagpur(7205), Nanded (7206), Nashik(7207), Pune(7208)	<b>Western Region (WR)/</b> Dadra and Nagar Haveli and Daman and Diu, Goa, Gujarat and Maharashtra	Regional Director (WR), Staff Selection Commission, 1 <sup>st</sup> Floor, South Wing, Pratishtha Bhawan, 101, Maharshi Karve Road, Mumbai, Maharashtra-400020 <a href="http://www.sscwr.net">www.sscwr.net</a>

11.2. A candidate has to give option for three centres, in the order of priority, within the same Region. No request for change of centre at any stage of the examination will be considered later under any circumstances. Hence, the candidates should select the centres, carefully and indicate the same correctly in their applications.

11.3. The Commission will endeavour to accommodate the candidates in centres opted by them. However, the Commission reserves the right to cancel any Centre and ask the candidates of that centre to appear from another centre. Commission also reserves the right to divert candidates of any centre to some other Centre to take the examination.

## 12. Scheme of the Examination:

12.1. The Commission will conduct a Computer Based Examination comprising 200 questions carrying 200 marks for two hours duration.

12.2. The question paper would have two parts, Part-I and Part-II as detailed below:

Papers	Subject	No. of questions	Duration & Timings
<u>Part-I</u> Computer based Examination	(i) General Intelligence & Reasoning	25	120 Minutes (Total)
	(ii) Quantitative Aptitude	25	
	(iii) English language & Comprehension	25	
	(iv) General Awareness	25	
<u>Part-II</u> Computer based Examination	Physics / Computer Science & Information Technology / Electronics & Telecommunication Engineering.	100	

- 12.3. The candidates will be required to attempt both Part-I and Part-II of the examination. Part-II of examination will be on the basis of subject opted in the online application form. In other words, the candidates opting for Physics will be required to attempt Physics paper, the candidates opting for Computer Science & IT will be required to attempt Computer Science & IT paper and the candidates opting for Electronics & Telecommunication Engineering will be required to attempt Electronics & Telecommunication Engineering paper in Part-II, failing which their candidature will be rejected.
- 12.4. The examination will consist of Objective Type, Multiple choice questions only. The questions will be set both in English & Hindi except for questions of English Language & Comprehensions.
- 12.5. There will be negative marking of 0.25 marks for each wrong answer in the examination. Candidates are, therefore, advised to keep this in mind while answering the questions.
- 12.6. The Commission may conduct the examination in multiple shifts. Marks scored by candidates in Computer Based Examinations, if conducted in multiple shifts, will be normalized by using the formula published by the Commission vide Notice No: 1-1/2018-P&P-I dated 07-02-2019 and such normalized scores will be used to determine final merit and cut-off marks.
- 12.7. Tentative Answer Keys of the Computer Based Examinations will be placed on the website of the Commission after the Examination. Candidates may go through the Answer Keys and submit online representations, if any, within the stipulated time limit on payment of ₹100/- per question, which is non-refundable. Representations received through any other mode e.g. letter, application, email, etc. will not be entertained. Representation regarding the Answer Keys will be scrutinized before finalizing the Answer Keys and the decision of the Commission in this regard will be final.
- 12.8. The schedule of examinations indicated in the Notice is tentative. Any change in the schedule of examinations will be informed to candidates only through the website of the Commission.
- 12.9. In the question papers, wherever necessary, the Metric systems of weights and measures will be used.
- 12.10. There shall be no provision for re-evaluation/ re-checking of the scores of any stage of the examination. No correspondence in this regard shall be entertained.
- 12.11. **Indicative Syllabus (Part-I):**
- 12.11.1 **General Intelligence & Reasoning:** The Syllabus for General Intelligence would include questions of both verbal and non-verbal type. The test may include questions on analogies, similarities, differences, space visualization, problem solving, analysis, judgement, decision making, visual memory, discrimination, observation, relationship concepts, arithmetical reasoning, verbal and figure classification, arithmetical number series etc. The test will also include questions designed to test the candidate's abilities to deal with abstract ideas and symbols and their relationships, arithmetical computations and other analytical functions.
- 12.11.2 **General Awareness:** General, physical, geographical, topographical, economic and climatic features of India. Current events. Matters of everyday observation and experience on scientific aspects and reasoning. Basic topics

of Mathematics, Chemistry and Physics. History of India, its cultural heritage, freedom movement, salient feature of the Constitution of India. Economic and social aspect of the country and its people.

- 12.11.3 **Quantitative Aptitude:** The questions will be designed to test the ability of appropriate use of numbers and number sense of the candidate. The scope of the test will be computation of whole numbers, decimals, fractions and relationships between numbers, Percentage, Ratio & Proportion, Square roots, Averages, interest, Profit and Loss, Discount, Partnership Business, Mixture and Alligation, Time and Distance, Time & Work, Basic algebraic identities of School Algebra & Elementary Surds, Graphs of Linear Equations, Triangle and its various kinds of center, Congruence and similarity of triangles, Circle and its chords, tangents, angles subtended by chords of a circle, common tangents to two or more circles, Triangle, Quadrilaterals, Regular Polygons, Circle, Right Prism, Right Circular Cone, Right Circular Cylinder, Sphere, Hemispheres, Rectangular Parallelepiped, Regular Right Pyramid with triangular or square base, Trigonometric ratio, Degree and Radian Measures, Standard Identities, Complementary angle, Heights and Distances, Histogram, Frequency polygon, Bar diagram & Pie chart.
- 12.11.4 **English Language and Comprehension** English grammar, Vocabulary, Spellings, Synonyms and Antonyms, Comprehension, Correct and incorrect usages, etc.

## 12.12. Indicative Syllabus (Part-II)

### 12.12.1. Physics

- 12.12.1.1. Mechanics: Units and dimensions, SI Units, Newton's Laws of Motion, conservation of linear and angular momentum, projectiles, rotational motion, moment of inertia, rolling motion, Newton's Law of gravitation, Planetary motion, Kepler's Laws of Planetary motion, artificial satellites, Fluid motion, Bernoulli's theorem, Surface tension, Viscosity, Elastic Constants, bending of beams, torsion of cylindrical bodies, elementary ideas of special theory of relativity.
- 12.12.1.2. Thermal Physics, Radiation & Sound: Equations of state, Ideal and real gases, Dalton's law of partial pressure. Thermometry, Zeroth, first and second laws of thermodynamics, reversible and irreversible processes, Heat engines, Maxwell's relation, Heat Capacities, Adiabatic and Isothermal processes, Clausius-Clapeyron relation, Thermal Conductivity, Thermodynamic state variables, viz., Internal energy, Entropy, Enthalpy, Helmholtz's free energy function, Gibb's free energy function. Vapour pressure, evaporation. Kinetic theory of gases, Brownian motion, Maxwell's velocity distribution, Equipartition of energy, mean free path Vander walls' equation of State, Liquefaction of gases. Blackbody radiation, Kirchoff's law, Stephen's law, Planck's law. Conduction in solids.
- 12.12.1.3. Wave and Oscillations: Simple harmonic motion, wave motion, superposition principle, Damped oscillations; forced oscillations and resonance; simple oscillatory systems; vibrations of rods, strings and air columns. Doppler effect; Ultrasonic; Sabine's law of reverberation; Recording and reproduction of sound.

- 12.12.1.4. Optics: Nature and propagation of light; Reflection & Refraction. Interference; diffraction; polarization of light; simple interferometers. Determination of wavelength of spectral lines, Electromagnetic spectrum. Rayleigh scattering, Raman effect, Lenses and mirrors, combination of coaxial thin lenses, spherical and chromatic aberrations, and their corrections, Microscope, Telescope, Eyepieces and Photometry.
- 12.12.1.5. Electricity and magnetism: Electric charges, fields and potentials, Gauss's theorem, Electrometers, Dielectrics, Magnetic properties of matter and their measurement, Elementary theory of dia, para and ferro-magnetism, Hysteresis, Electric current and their properties, Ohm's law, Galvanometers, Whetstone's bridge and applications, Potentiometers, Faraday's law of E.M. induction, self and mutual inductance and their applications, alternating currents, impedance and resonance, LCR circuit, Dynamos, motors, transformers, Peltier-Seebeck and Thomson effects and applications, electrolysis, Hall effect, Hertz experiment and electro-magnetic waves, Particle accelerators and cyclotron.
- 12.12.1.6. Atomic structure: Electron, measurement of 'e' and 'e/m', measurement of Planck Constant, Rutherford-Bohr Atom, X-rays, Bragg's law, Moseley's law, Radioactivity, Alpha-Beta-Gamma emission, Elementary ideas of nuclear structures, Fission, Fusion and Reactors, Louis de Broglie waves and Electron Microscope.
- 12.12.1.7. Electronics: Thermo-ionic emission, diodes and triodes, p-n diodes and transistors, simple rectifier, amplifier and oscillator circuits.
- 12.12.1.8. Calculus: Limits, Differential calculus (Differentiation), Integral calculus (Integration), Multivariable calculus (Function theory), basic concepts of differential equation, viz., types, order, degree of differential equations. Concept of Laplacian of a function.
- 12.12.1.9. Linear algebra: Concept of a Vector Space, Basic concepts of linearly dependent/independent vectors. Matrix and determinant. Concepts of Eigen Value and Eigen Vectors.
- 12.12.1.10. Vector Algebra & calculus: Zero Vector, Unit Vector, Position Vector, Co-initial Vector, Like and Unlike Vectors, Co-planar Vector, Collinear Vector, Equal Vector, Displacement Vector, Negative of a Vector, Vector and Scalar Quantities, Vector Formulas, Components of a Vector, Vector Addition and its Laws, Multiplication of Vectors and Scalar Quantity, Vector Algebra, Dot Product of Two Vectors, Scalar Triple Product. Basic concepts of Vector calculus, viz., Grads, Divergence, Curl, Stokes theorem, Gauss divergence theorem.

## 12.12.2. **Computer Science and Information Technology**

- 12.12.2.1. Computer: History of Computers and their classification, Basic Organization, Memory—RAM, ROM, EPROM, etc., Magnetic-Floppy, Hard disks, CDROM, WORM etc., Concept of Virtual Memory and Cache Memory, Number systems, binary, octal, Hexadecimal, Binary Addition, Subtraction and Multiplication, Flotation, point representation and arithmetic, Arithmetic through stacks.

- 12.12.2.2. Operating systems: assemblers, elements of Assembly language programming-Overview of the Assembly process, assembler for the PC, Process synchronization, Memory Management – address Binding – dynamic Loading and linking – overlays – logical and Physical address space – Contiguous Allocation – internal & External Fragmentation. Non-Contiguous Allocation: Paging and Segmentation Schemes – Implementation – Hardware Protection – Protection – sharing – Fragmentation.
- 12.12.2.3. Virtual Memory: Demand Paging – Page Replacement – Page Replacement algorithms – Thrashing.
- 12.12.2.4. File System: File Concepts – Access Methods – Directory Structures – Protection Consistency Semantics – File system Structures – Allocation Methods – Free Space Management.
- 12.12.2.5. I/O System: Overview – I/O hardware – Application I/O Interface – Kernel I/O subsystem, Performance, Secondary Storage Structures, Protection, Goals, Domain – Access matrix.
- 12.12.2.6. Assemblers: Elements of assembly language programming – Overview of the Assembly process – Design of a low-pass Assembler – a single pass Assembler for the PC. The security Problem – Authentication – Threats – Threat Monitoring – Encryption.
- 12.12.2.7. Fundamentals of programming: Unix Programming, Programming in FORTRAN, C, Object Oriented Programming in C++, programming in Java, Basics of compilers.
- 12.12.2.8. Database Management Systems: Advantages and components of a Database Management Systems, Data Types, Data Dictionary, Query Basics, Forms and Reports, Graphical objects, Error Handling, Distributing Application, Data Storage Methods, Data Clustering and Partitioning, Database Administration, Backup and Recovery, Security and Privacy, Distributed Databases, Client/Server Databases, Object Oriented Databases, Integrated Applications, SQL, RDBMS.
- 12.12.2.9. Internet Technology: Basics, topologies, layers, switching in the networks, bridges, routers and gateways, types of networks, WWW. Client/Server Applications, Internet Standards and specifications, ISP, Broad Band Technologies, Protocols, web-servers, browsers, and security, fire walls, data security, HTML, dHTML, XML, Web designing.
- 12.12.2.10. Fundamentals of Geographical Information System (GIS): GIS Data and Spatial Models, Topology and Spatial Operations, Projections, Scale and Coordinate Systems, Mapping, GIS Analysis, Cartography. Basics of GIS application development.

### 12.12.3. **Electronics & Telecommunication**

- 12.12.3.1. Electronics: Conductors, Semi-conductors, Insulators, Magnetic, Passive components, characteristics of Resistors, Capacitors and inductors. PN Junction diode, forward and reverse bias characteristics and equivalent circuits of diode, Zener diode and applications, clipping, clamping and rectifier circuits using diodes.



Bipolar Junction Transistors (BJT), Field Effect Transistor (FET) and MOSFET; Biasing and stability, Emitter follower and its applications – Negative Feedback-Transistor as a switch, Multistage Amplifiers, Feedback, Oscillators, Multi vibrators, Voltage regulation, Power amplifiers.

Introduction to Network Theorems: Kirchoff's laws, superposition, Thevenin's, Norton's and Maximum power theorems.

Voltage and Current relationship in the resistance, inductance and capacitance. Concept of reactance, susceptance, conductance, impedance and admittance in series and parallel RL, RC and RLC circuits – Three phase supply-star and delta connection diagrams – Relation between line and phase voltages and currents, series and parallel resonance circuits – condition of resonance, resonant frequency, Q factor and bandwidth.

Digital electronics:–Logic gates, Demorgan's theorem, Boolean algebra, frequency counters, flip-flops, shift registers, Basic concepts of Digital to Analog and Analog to Digital Converters, Timing circuits, Digital logic circuits, systems & codes Combinational logic design.

- 12.12.3.2. Telecommunication: Basic antenna principle directive gain, directivity, radiation pattern, broad-side and end-fire array, Yagi antenna, Parabolic antenna, Ground wave propagation, space waves, ionosphere propagation and electromagnetic frequency spectrum, Modulation, types of modulation, Amplitude Modulation (AM), Modulation index, Power relation in AM, Generation and Demodulation of AM.

Single Side Band (SSB): Power requirement in comparison with AM, Advantages of SSB over AM. Concept of Balanced Modulator, Generation of SSB, Pilot Carrier System. Independent Side System, Vestigial Sideband Transmission.

Frequency Modulation (FM): Definition of FM, Bandwidth, Noise triangle, Pre-emphasis and De-emphasis.

Pulse Modulation (PM): Definition of PM. Difference between AM and FM. Radio receivers. Sampling Theorem, PAM, PTM, PWM, PPM, pulse code modulation, Quantization noise, companding, PCM system, differential PCM, Delta modulation.

Multiplexing: FDM/TDM.

Introduction of digital Communication: PSK, ASK, FSK, introduction to fiber optics system, Propagation of light in optical fiber and ray model.

Propagation of signals at HF, VHF, UHF and microwave frequency and satellite communications.

### 13. Admission to the Examination:

- 13.1. All candidates who register themselves in response to this advertisement by the closing date and time and whose applications are found to be in order and are provisionally accepted by the Commission as per the terms and conditions of this Notice of Examination will be assigned Roll numbers and issued Admission



Certificates (AC) by the Regional Offices of the Commission for appearing in the Computer Based Examination.

- 13.2. The Commission will not undertake detailed scrutiny of applications for the eligibility and other aspects at the time of written examination and, therefore, candidature will be accepted only provisionally. Candidates must go through the requirements of educational qualification, experience, age, physical and medical standards etc. and satisfy themselves that they are eligible for the post. The certificates/documents in support of their Educational Qualifications and Caste/Category, etc. shall be sought at the time of Document Verification by the IMD. Physical and medical standards will be ascertained by the IMD after the declaration of result. Candidates may also note that they would be required to submit their certificates or documents of EQs/ caste/ category, etc. as and when sought by the IMD. After scrutiny of the certificates or documents of EQs/ caste/ category, etc., if any claim made in the application is not substantiated by certificates/ documents, the candidature of candidate will be cancelled.
- 13.3. Admission Certificates for Computer Based Examination will be issued online on the websites of concerned Regional Office of the Commission. Candidates are therefore advised to regularly visit the websites of the Commission Headquarters (i.e. <https://ssc.nic.in>) and Regional Office concerned of the Commission under whose jurisdiction the examination centres opted by the candidate are located (detail at para-11.1). A “Notice” about information regarding Admit Card/ Admission Certificate will also be provided on the website of IMD.
- 13.4. Information about the Examination indicating the time table and City/ Centre of examination for the candidates will be uploaded on the websites of the Regional Office concerned of the Commission about two weeks before the date of examination. If any candidate does not find his/her detail on the website of the Commission, one week before the date of examination, he/she must immediately contact the Regional Office concerned of the Commission with proof of having submitted his application. Failure to do so will deprive him/her of any claim for consideration.
- 13.5. Candidate must write Registration Number, Roll Number, registered Email-ID and Mobile Number along with name, date of birth and name of the examination, while addressing any communication to the Commission. Communication from the candidate not furnishing these particulars shall not be entertained.
- 13.6. Facility to download Admission Certificates will be made available 3-7 days before the examination on the website of Regional Office concerned. Candidate must bring printout of the Admission Certificate to the Examination Hall.
- 13.7. In addition to the Admission Certificate, it is mandatory to carry at least two passport size recent colour photographs, Original valid Photo-ID proof having the Date of Birth as printed on the Admission Certificate, such as:
  - 13.7.1 Aadhaar Card/ Printout of E-Aadhaar,
  - 13.7.2 Voter’s ID Card,
  - 13.7.3 Driving License,
  - 13.7.4 PAN Card,
  - 13.7.5 Passport,
  - 13.7.6 ID Card issued by University/ College/ School,
  - 13.7.7 Employer ID Card (Govt./ PSU),

- 13.7.8 Ex-Serviceman Discharge Book issued by Ministry of Defence,
- 13.7.9 Any other photo bearing ID card issued by the Central/ State Government.
- 13.8. If Photo Identity Card does not have the date of birth printed on it then the candidate must carry an additional original document (e.g. Matriculation Certificate, Marks Sheet issued only by CBSE/ ICSE/ State Boards; Birth Certificate, Category Certificate) in proof of their date of birth. In case of mismatch in the date of birth mentioned in the Admission Certificate and photo ID/ Certificate brought in support of date of birth, the candidate will not be allowed to appear in the examination.
- 13.9. PwBD candidates availing the facility of scribes as per Para 6.1 shall also be required to carry requisite Medical Certificate/ Undertaking/ Photocopy of the Scribe's Photo ID Proof, as specified therein. Candidates without above noted documents will not be allowed to appear in the examination.
- 13.10. Any other document mentioned in the Admission Certificate shall also be carried by the candidates while appearing in the Examination.
- 13.11. Applications with blurred photograph and/or signature will be rejected.

#### 14. Document Verification (DV):

- 14.1 Document Verification (DV) would be done by the IMD. IMD will issue the Admission Certificates for DV to candidates through its website. Candidates are therefore advised to regularly visit the websites of IMD. A notice regarding the DV will also be uploaded on the website of the Commission
- 14.2 All the candidates shortlisted for Document Verification will be required to appear for Document Verification along with the photocopies and original documents as mentioned at Para: 14.4.
- 14.3 Candidates have to bring two passport size recent colour photographs and one original Photo ID Proof as listed at Para 13.7 above while appearing for the Document Verification.
- 14.4 Candidates will have to submit copies of following documents:
- 14.4.1 Matriculation/ Secondary Certificate.
- 14.4.2 Educational Qualification Certificate.
- 14.4.3 Caste/ Category Certificate, if belongs to reserved categories.
- 14.4.4 Persons with Benchmark Disabilities Certificate in the required format, if applicable.
- 14.4.5 For Ex-Servicemen (ESM):
- 14.4.5.1 Serving Defence Personnel Certificate as per **Annexure-VI**, if applicable.
- 14.4.5.2 Undertaking as per **Annexure-VII**.
- 14.4.5.3 Discharge Certificate, if discharged from the Armed Forces.
- 14.4.6 Relevant Certificate if seeking any age relaxation.
- 14.4.7 A candidate who claims change in name after matriculation on marriage or remarriage or divorce, etc. the following documents shall be submitted:
- 14.4.7.1 In case of marriage of women: Photocopy of Husband's passport showing names of spouses or an attested copy of marriage certificate

issued by the Registrar of Marriage or an Affidavit from husband and wife along with a joint photograph duly sworn before the Oath Commissioner;

- 14.4.7.2 In case of re-marriage of women: Divorce Deed/ Death Certificate as the case may be in respect of first spouse; and photocopy of present husband's passport showing names of spouse or an attested copy of marriage certificate issued by the Registrar of Marriage or an Affidavit from the husband and wife along with joint photograph duly sworn before the Oath Commissioner.
  - 14.4.7.3 In case of divorce of women: Certified copy of Divorce Decree and Deed Poll/ Affidavit duly sworn before the Oath Commissioner.
  - 14.4.7.4 In other circumstances for change of name for both male and female: Deed Poll/ Affidavit duly sworn before the Oath Commissioner and paper cuttings of two leading daily newspaper in original (One daily newspaper should be of the area of applicant's permanent and present address or nearby area) and Gazette Notification.
- 14.5 Any other document specified in the Admission Certificate for DV.

## 15. Mode of Selection:

- 15.1 The result of the Computer Based Examination will be declared by the Staff Selection Commission. For the categories having up to 10 vacancies, the candidates who come within the range of merit of Computer Based Examination equal to 5 times the number of vacancies in each category i.e. General (UR)/SC/ST/OBC/EWS/PwBD and Ex-servicemen (category-wise) will be shortlisted for appearing in the document verification. For the categories having more than 10 vacancies, candidates in the ratio of 3 times the number of vacancies, subject to minimum 50 candidates, will be shortlisted for appearing in the DV.
- 15.2 On receipt of DV data from IMD, final result will be processed and declared by the Commission on its website. A reserve panel/ additional list of 50% candidates (category wise) will be prepared by the Commission in addition to the number of candidates selected as per notified vacancies. The list of reserve panel will be provided to IMD in a sealed cover and will not be uploaded on the website. The reserve panel will be valid for a period of one and half years from the date of declaration of result.
- 15.3 SC, ST, OBC and PH candidates, who are selected on their own merit without relaxed standards, along with candidates belonging to other communities, will not be adjusted against the reserved share of vacancies. Such SC, ST, OBC and PH candidates will be accommodated against the general/unreserved vacancies in the post as per their position in the overall Merit List or vacancies earmarked for their category, whichever is advantageous to them. The reserved vacancies will be filled up separately from amongst the eligible SCs, STs, OBCs and PH candidates.
- 15.4 A suitable person with benchmark disability (PwBD) who qualifies this examination under UR standards can be appointed against an unreserved vacancy.
- 15.5 Reserved category candidate who qualifies on the basis of relaxed standards viz. age limit, experience or qualifications, permitted number of chances in written examination, extended zone of consideration, etc. will be counted against reserved vacancies and not against UR vacancies subject to fitness of such candidate for selection. Such candidates may also be recommended at the relaxed standards to fill

up the number of vacancies reserved for them, irrespective of their rank in the order of merit. In so far as cases of Ex-Serviceman are concerned, deduction from the age of Ex-Servicemen is permissible and such exemption will not be termed as relaxed standards in regard to age.

- 15.6 Success in the examination confers no right of appointment unless Government is satisfied after such enquiry as may be considered necessary that the candidate is suitable in all respects for appointment to the service/post.
- 15.7 Candidates applying for the examination should ensure that they fulfill all the eligibility conditions for admission to the examination. Their admission at all stages of the examination will be purely provisional, subject to their satisfying the prescribed eligibility conditions. If, on verification, at any time before or after the written examination, it is found that they do not fulfill any of the eligibility conditions, their candidature for the examination will be cancelled by the Commission.

**16. Action against candidates found guilty of misconduct:**

- 16.1 If candidates are found to indulge at any stage in any of the malpractices listed below, their candidature for this examination will be cancelled and they will be debarred from the examinations of the Commission for the period mentioned below:

<b>S. No.</b>	<b>Type of Malpractice</b>	<b>Debarment period</b>
1	Taking away any Examination related material such as OMR sheets, Rough Sheets, Commission Copy of Admission Certificate, Answer Sheet etc. from the examination hall or passing it on to unauthorized persons during the conduct of examination.	2 Years
2	Leaving the Examination Venue uninformed during the Examination	2 Years
3	Misbehaving, intimidating or threatening in any manner with the examination functionaries' i.e. Supervisor, Invigilator, Security Guard or Commission's representatives etc.	3 Years
4	Obstruct the conduct of examination/ instigate other candidates not to take the examination.	3 Years
5	Making statements which are incorrect or false, suppressing material information, submitting fabricated documents, etc.	3 Years
6	Obtaining support/ influence for his candidature by any irregular or improper means in connection with his candidature.	3 Years
7	Possession of Mobile Phone in 'switched on' or 'switched off' mode.	3 Years
8	Appearing in the same examination more than once in contravention of the rules.	3 Years

9	A candidate who is also working on examination related matters in the same examination.	3 Years
10	Damaging examination related infrastructure/ equipments.	5 Years
11	Appearing in the Examination with forged Admit Card, identity proof, etc.	5 Years
12	Possession of fire arms/ weapons during the examination.	5 Years
13	Assault, use of force, causing bodily harm in any manner to the examination functionaries' i.e. Supervisor, Invigilator, Security Guard or Commission's representatives etc.	7 Years
14	Threatening/ intimidating examination functionaries with weapons/ fire arms.	7 Years
15	Using unfair means in the examination hall like copying from unauthorized sources such as written material on any paper or body parts, etc.	7 Years
16	Possession of Bluetooth Devices, spy cameras, or any other electronic gadgets in the examination hall.	7 Years
17	Impersonate/ Procuring impersonation by any person.	7 Years
18	Taking snapshots, making videos of question papers or examination material, labs, etc.	7 Years
19	Sharing examination terminal through remote desktop softwares/ Apps/ LAN/ VAN, etc.	7 Years
20	Attempt to hack or manipulate examination servers, data and examination systems at any point before, during or after the examination.	7 Years

16.2 The Commission may also report the matter to Police/ Investigating Agencies, as deemed fit. Commission may also take appropriate action to get the matter examined by the authorities/ forensic experts concerned.

16.3 Court Cases/ RTI/ Public Grievances relating to Notice of Examination excluding issues related to IMD, on-line application, conduct of Computer Based Examination and preparation of Merit List would be handled by the Staff Selection Commission. The remaining court cases/ RTI/ Public grievances etc. will be handled by the IMD.

16.4 The process of cancellation of candidature of candidates found indulging in any malpractice or impersonation etc. during the conduct of Computer Based Examination will be handled by the SSC.

16.5 The cases of candidates found indulging in any malpractice or impersonation etc. during the conduct of the DV will be handled by the IMD.

16.6 Any representation regarding change (inclusion/exclusion) in the Merit List/ Reserve List due to wrong/incorrect DV data will be handled by the IMD



17. **Commission's decision final:** The decision of the Commission in all matters relating to eligibility, acceptance or rejection of the applications, penalty for false information, mode of selection, conduct of examination(s), allotment of examination centres, selection and allotment of posts/organizations to selected candidates will be final and binding on the candidates and no enquiry/correspondence will be entertained in this regard.
18. **Courts' Jurisdiction:** Any dispute with regard to this recruitment will be subject to courts/tribunals having jurisdiction over the place of Regional Office concerned of SSC where the candidate has appeared in the examination(s).
19. **Disqualifications:** No person, (a) who has entered into, or contracted a marriage with a person having a **spouse** living, or (b) who, having a spouse living has entered into, or contracted a marriage with any person shall be eligible for appointment to the service provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

20. **Important Instructions to Candidates:**

a	BEFORE APPLYING, CANDIDATES MUST TO GO THROUGH THE INSTRUCTIONS GIVEN IN THE NOTICE OF EXAMINATION VERY CAREFULLY. THE NOTICE OF EXAMINATION IS PRINTED BOTH IN ENGLISH AND HINDI. IN CASE OF ANY DISPUTE, THE ENGLISH VERSION WILL PREVAIL.
b	CANDIDATES ARE ADVISED IN THEIR OWN INTEREST TO SUBMIT ONLINE APPLICATIONS MUCH BEFORE THE CLOSING DATE AND NOT TO WAIT TILL THE LAST DATE TO AVOID THE POSSIBILITY OF DISCONNECTION/ INABILITY OR FAILURE TO LOGIN TO THE SSC WEBSITE ON ACCOUNT OF HEAVY LOAD ON THE WEBSITE DURING THE CLOSING DAYS.
c	The Commission will not undertake detailed scrutiny of applications for the eligibility and other aspects at the time of written examination and, therefore, candidature will be accepted only provisionally. Candidates must go through the requirements of educational qualification, experience, age, physical and medical standards etc. and satisfy themselves that they are eligible for the post. The certificates/documents in support of their Educational Qualifications and Caste/Category, etc. shall be sought at the time of Document Verification by the IMD. Physical and medical standards will be ascertained by the IMD after the declaration of result. Candidates may also note that they would be required to submit their certificates/ documents of EQs/ caste/ category, etc. as and when sought by the Commission or the IMD. After scrutiny of the certificates/ documents of EQs/ caste/ category, etc., if any claim made in the application is not substantiated by certificates/ documents, the candidature of candidate will be cancelled.
d	Candidates seeking reservation benefits available for SC/ ST/ OBC/ EWS/ PwBD must ensure that they are entitled to such reservation as per eligibility prescribed in the Notice. They should also be in possession of the certificates in the prescribed format in support of their claim. ESM candidates will have to produce requisite certificate for availing age relaxation at the time of DV.



e	Candidates with benchmark disabilities as mentioned in the Notice of Examination will be considered as Persons with Benchmark Disabilities (PwBD) and entitled to reservation for Persons with Disabilities.
f	When application is successfully submitted, it will be accepted 'Provisionally'. Candidate should take printout of the application form for their own records. Normally, printout of the online Application Form is not required to be submitted to the Commission.
g	Fee payable: ₹ 100/- (Rupees one hundred only). Women candidates and candidates belonging to Scheduled Caste (SC), Scheduled Tribe (ST), Persons with benchmark disability (PwBD) and Ex-Servicemen are exempted from payment of fee.
h	Only one online application is allowed to be submitted by a candidate for the Examination during normal period for submission of online applications, which does not include the period of 'Window for Application Form Correction'. Therefore, the candidates must exercise due diligence at the time of filling their online Application Forms. In case, more than one application of a candidate with different registration numbers is detected, all the applications will be rejected by the Commission and his candidature for the examination will be cancelled. If a candidate submits multiple applications and appears in the examination (at any stage) more than once, his candidature will be cancelled and he will be debarred from the examinations of the Commission as per rules.
i	After the closing date for receipt of online applications, the Commission will provide a period of one day to enable candidates to correct/ modify online application parameters, wherein candidates will be allowed to re-submit applications after making requisite corrections/ changes in the one-time registration/ online application data as per their requirement. This facility can be availed by online payment of stipulated correction charges as per details given at Para-10 of the Notice of Examination. Latest modified application will be treated as the valid one and the previous application(s) submitted by such candidates for the examination will be cancelled.
j	Before submission of the corrected/ final online application as the case may be, candidates must check that they have filled correct details in each field of the form. After submission of the corrected/ final online application form OR expiry of the period of 'Window for Application Form Correction', no change/ correction/ modification will be allowed under any circumstances. Requests received in this regard in any form like Post, Fax, Email, by hand, etc. shall not be entertained by the Commission and will be summarily rejected.
k	The candidates must write their name, date of birth, father's name and mother's name strictly as given in the matriculation certificate otherwise their candidature may be cancelled at the time of Document Verification or as and when it comes into the notice of the commission.
l	Applications with illegible/ blurred Photograph/ Signature will be rejected summarily.
m	Candidates are advised to fill their correct and active e-mail addresses and mobile number in the online application as correspondence may be made by the Commission through e-mail/ SMS.

n	The Commission may use the Aadhaar data of the candidates for verification purpose subject to due authorization from competent authority.
o	The candidates must carry two passport size recent colour photographs and one original Photo ID Proof such as Aadhaar Card/ printout of E-Aadhaar, Driving License, Voter Card, PAN Card, Identity Card issued by University/ College/ Government, Employer ID Card, ESM Discharge Book issued by MoD, or any photo bearing ID card issued by Central/ State Government to the Examination Venue, failing which they will not be allowed to appear for the same. If Photo Identity Card does not have the Date of Birth printed in it, then the candidate must carry an additional original certificate (as listed at para-13.7) in proof of their Date of Birth. In case of mismatch in the date of birth mentioned in the Admission Certificate and Photo ID/ Certificate brought in support of date of birth, the candidate will not be allowed to appear in the examination. PwBD candidates using the facility of scribes as per Para 6.1 shall also be required to carry requisite Medical Certificate/ Undertaking/ Photocopy of the Scribe's Photo ID Proof, as specified therein.
p	In case of fake/ fabricated application/ registration by misusing any dignitaries name/ photo, such candidate/ cyber cafe will be held responsible for the same and liable for suitable legal action under cyber/ IT Act.
q	All the posts carry All India Service Liability (AISL) i.e. the candidate, on selection, may be asked to serve anywhere in the country.
r	If a candidate scoring more than cut-off marks at any part/ stage of the examination is not qualified for the subsequent stage/ final selection due to any reason, he must represent to the concerned Regional/ Sub-Regional Office of the Commission within two months of the declaration of the result or two week prior to the conduct of next stage of the examination, whichever is earlier.
s	If a candidate is finally selected and does not receive any correspondence from the Commission or the IMD within a period of one year after declaration of result, he must communicate immediately thereafter with the IMD.
t	In the online application form, candidates are required to upload the scanned colour passport size photograph in JPEG format (20 KB to 50 KB). The photograph should not be more than three months old. Image dimension of the photograph should be about 3.5 cm (width) x 4.5 cm (height). The photograph should be without cap, spectacles and frontal view of the face should be clearly visible. If the proper photograph is not uploaded by a candidate, his candidature will be cancelled. Specimen of photographs which are acceptable/ not acceptable is given at Annexure-V.

**Under Secretary to Govt. of India**

**30-09-2022**

**Certificate regarding physical limitation in an examinee to write**

This is to certify that, I have examined Mr/Ms/Mrs \_\_\_\_\_ (name of the candidate with disability), a person with \_\_\_\_\_ (nature and percentage of disability as mentioned in the certificate of disability), S/o/ D/o \_\_\_\_\_ a resident of \_\_\_\_\_ Village/District/State) and to state that he/she has physical limitation which hampers his/her writing capabilities owing to his/her disability.

Signature

Chief Medical Officer/Civil Surgeon/Medical Superintendent of a  
Government health care institution

Name & Designation

Name of Government Hospital/Health Care Centre with Seal

Place:

Date:

**Note:** Certificate should be given by a specialist of the relevant stream/disability (e.g. Visual impairment-Ophthalmologist, Locomotor disability-Orthopaedic specialist/PMR)

**Letter of Undertaking for Using Own Scribe**

I \_\_\_\_\_, a candidate with \_\_\_\_\_ (name of the disability) appearing for the \_\_\_\_\_ (name of the examination) bearing Roll No \_\_\_\_\_ at \_\_\_\_\_ (name of the centre) in the District \_\_\_\_\_, \_\_\_\_\_ (name of the State/ UT) My qualification is \_\_\_\_\_

I do hereby state that \_\_\_\_\_ (name of the scribe) will provide the service of scribe/reader/lab assistant for the undersigned for taking the aforesaid examination

I do hereby undertake that his/ her qualification is \_\_\_\_\_ In case, subsequently it is found that his/ her qualification is not as declared by the undersigned and is beyond my qualification, I shall forfeit my right to the post and claims relating thereto

(Signature of the candidate with Disability)

Place:

Date:

**(Procedure for filling online Application)**

The process of filling online application for the examination consists of two parts:

- I. One Time Registration
- II. Filling of online Application for the Examination

**Part-I (One-Time Registration)**

1. Read the instructions given in the Notice of Examination carefully before filling up the online 'Registration Form' and 'Application Form'.
2. Before proceeding with One-Time Registration, keep the following information/documents ready:
  - a. Mobile Number (to be verified through OTP)
  - b. Email ID (to be verified through OTP).
  - c. Aadhaar Number. If Aadhaar Number is not available, please give one of the following ID Numbers. (You will be required to show the original document at a later stage):
    - i. Voter ID Card
    - ii. PAN
    - iii. Passport
    - iv. Driving License
    - v. School/ College ID
    - vi. Employer ID (Govt./ PSU/ Private)
  - d. Information about the Board, Roll Number and Year of Passing the Matriculation (10<sup>th</sup>) Examination.
  - e. Disability Certificate Number, if you are a person with benchmark disability.
3. For One-Time Registration, click on 'Register Now' link provided in 'Login' Section on <https://ssc.nic.in>.
4. One-Time Registration process requires filling up of following information:
  - a. Basic details
  - b. Additional and contact details
  - c. Declaration.
5. **For filling up the 'One-Time Registration Form', please follow the following steps:**
  - a. Few critical details (e.g. Aadhaar Number, name, father's name, mother's name, date of birth etc.) are required to be entered twice, in the relevant columns of the Registration Form to avoid any inadvertent mistakes in filling up of the form. If there is mismatch between the original and verify data columns, it will not be accepted and an indication to this effect will be given in red text.
  - b. S No-1, provide information about Aadhaar Number/ Identity Card and its Number. Any one of these Numbers is required to be given.
  - c. S No-2: Fill your name **exactly** as given in Matriculation (10<sup>th</sup> Class) Certificate. In case, you have made any changes in your name after matriculation, indicate the same at S No-2c and 2d.
  - d. S No-3: Fill your father's name **exactly** as given in Matriculation (10<sup>th</sup> Class) Certificate.
  - e. S No-4: Fill your mother's name **exactly** as given in Matriculation (10<sup>th</sup> Class) Certificate.
  - f. S No-5: Fill your date of birth **exactly** as given in Matriculation (10<sup>th</sup> Class) Certificate.
  - g. S No-6: Matriculation (10<sup>th</sup> Class) Examination Details which include:

- i. Name of Education Board
    - ii. Roll Number
    - iii. Year of passing
  - h. S No-7: Gender
  - i. S No-8: Level of Educational Qualification (highest).
  - j. S No-9: Your Mobile Number which must be a working mobile number as it will be verified through 'One Time Password' (OTP). It may be noted that any information which the Commission may like to communicate with you, will be sent on this mobile number only. Your mobile number will also be used for retrieval of password, if required.
  - k. S No-10: Your Email ID which must be a working Email ID as it will be verified through OTP. It may also be noted that any information which the Commission may like to communicate with you, will be sent on this Email ID only. Your Email ID will also be used for retrieval of password/ Registration Number, if required.
  - l. Provide detail of State/ UT of your Permanent Address.
  - m. When the Basic Details provided at S No-1 to 10 are saved, you will be required to confirm your mobile number and email ID. On confirmation, your data will be saved and your Registration Number will be displayed on the screen. Your Registration Number and Password will be provided to you on your mobile number and Email ID.
  - n. You have to complete the Registration Process within 14 days failing which your Registration Details saved so far will be deleted.
  - o. Login using your Registration Number as username and auto generated password provided to you on your mobile and email. Change your password, when prompted on first login.
  - p. After successful password change, you need to login again using your Registration Number and changed password.
  - q. On successful login, information about the 'Basic Details' so far filled by you will be displayed. You may edit it, if required or proceed further by clicking on 'Next' button at the bottom to complete your one-time Registration.
  - r. S No-11: Provide information about your Category.
  - s. S No-12: Provide information about your Nationality
  - t. S No-13: Provide information about visible Identification Mark. You may be required to show the above Identification Mark at various stages of examination.
  - u. S No-14: Provide information about benchmark disabilities, if any. If you are suffering from any specific benchmark disability identified suitable for government jobs, then provide Disability Certification Number.
  - v. S No: 15 to 18: Provide information about your Permanent and Present Address. Save the data and proceed further to the last Part of the Registration Process.
  - w. Save the information provided. Take draft printout and review the information filled in the Registration Form carefully, before 'Final Submit'.
  - x. Read the 'Declaration' carefully, if you agree with the declaration, click 'I Agree'.
  - y. Upon clicking 'Final Submit' different OTPs will be sent on your mobile number and Email ID. You need to enter one of the two OTPs at designated field to complete the Registration Process.
6. Though you can edit/ modify your One-time Registration data, you must be very cautious while filling up details in the One-time Registration. Wrong/ incorrect information may lead to cancellation of your candidature.

**7. YOU ARE AGAIN CAUTIONED THAT NAME, FATHER'S NAME,**



**MOTHER'S NAME, DATE OF BIRTH, MATRICULATION EXAMINATION DETAILS SHOULD BE FILLED EXACTLY AS RECORDED IN MATRICULATION CERTIFICATE. YOUR CANDIDATURE MAY GET CANCELLED IN CASE OF INCORRECT/ WRONG INFORMATION.**

8. After submission of Basic information, if the registration process is not completed within 14 days, your data will be deleted from the system.


## BASIC DETAILS

**NOTE: Candidates must be cautious while filling up Registration details. Your candidature may get cancelled in case incorrect/ wrong information is furnished.**

1. Do you have Aadhaar ? \*  Yes  No

1a. Aadhaar Number   
Aadhaar Number should be same as mentioned in Aadhaar Card

1b. Verify Aadhaar Number

1c. Type of ID \*    
Type of ID and ID Number to be provided if you don't want to give Aadhaar number

1d. ID Number \*

2a. Name \*   
1. Name should be same as mentioned in Matriculation Certificate  
2. Please enter name without any salutation (i e Shri/ Smt/ Mr/ Mrs/ Ms/ Dr/ Prof)

2b. Verify Name \*

2c. Have you ever changed Name?  Yes  No

2d. New Name / Changed Name

3a. Father's Name \*   
1. Father's Name should be same as mentioned in Matriculation Certificate  
2. Please enter name without any salutation (i e Mr/ Shri/ Late/ Dr/ Prof etc)

3b. Verify Father's Name \*


4a. Mother's Name \*   
1. Mother's Name should be same as mentioned in Matriculation Certificate  
2. Please enter name without any salutation (i e Mrs/ Ms/ Smt/ Late/ Dr/ Prof etc)


4b. Verify Mother's Name \*

5a. Date of Birth (DD/MM/YYYY) \*   
Date of Birth should be same as mentioned in Matriculation Certificate

5b. Verify Date of Birth (DD/MM/YYYY) \*

6. Matriculation (10<sup>th</sup> Class) Examination details :

(i). Education Board \*    
Education Board of Matriculation Examination

(ii). Verify Education Board \*  

(iii). Roll Number \*   
1. Roll Number should be same as mentioned in Matriculation Certificate  
2. Only / and - are allowed , Please enter Roll number without any other special character(s)  
3. If Roll Code is given in your Matriculation Certificate then enter "Roll Code - Roll No."

**Annexure-III A (2/4)**

(iv). Verify Roll Number *	<input type="text" value="301739"/>
(v). Year of Passing *	<input type="text" value="2013"/>
(vi). Verify Year of Passing *	<input type="text" value="2013"/>
7a. Gender *	<input checked="" type="radio"/> Male <input type="radio"/> Female <input type="radio"/> Transgender
7b. Verify Gender *	<input checked="" type="radio"/> Male <input type="radio"/> Female <input type="radio"/> Transgender
8. Level of Educational Qualification *	<input type="text" value="Graduation"/>
9a. Mobile Number *	<input type="text" value="8111111111"/>
9b. Verify Mobile Number *	<input type="text" value="8111111111"/>
10a. Email ID *	<input type="text" value="sample123@gmail.com"/>
10b. Verify Email ID *	<input type="text" value="sample123@gmail.com"/>
* State / UT of Permanent Address *	<input type="text" value="Delhi"/>

## ADDITIONAL AND CONTACT DETAILS

Edit

11a. Category \*  General  EWS  OBC  ST  SC

11b. Verify Category \*  General  EWS  OBC  ST  SC

12. Nationality \* Citizen of India ▼

13. Identification Marks \* MOLE ON RIGHT CHEEK

14a. Are you a Person with Benchmark Disability (PwBD)? \*  Yes  No

14b. Type of Disability --Select-- ▼

**NOTE**

**VH:** Blindness and low vision.

**HH:** Deaf and hard of hearing.

**OH:** Locomotor disability including cerebral palsy, leprosy cured, dwarfism, acid attack victims and muscular dystrophy.

**Others:** Autism, intellectual disability, specific learning disability and mental illness, multiple disabilities from amongst persons under the above mentioned clauses including deaf-blindness.

14c. Disability Certificate Number

15a. Permanent Address \* SAMPLE PERMANENT ADDRESS

15b. State/ UT \* Punjab ▼

15b. State/ UT \* Punjab ▼

15c. District \* Patiala ▼

15d. PIN Code \* 140401

16. Is Present Address same as Permanent Address?  Yes  No

17a. Present Address \* SAMPLE PERMANENT ADDRESS

17b. State/ UT \* Punjab ▼

17c. District \* Patiala ▼

17d. PIN Code \* 140401

18. Contact details for other nationals

Previous

Save

Next

Reset

Close

**DECLARATION**

**Declaration :** I hereby declare that the information given by me in this form is true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect at any stage, my candidature/appointment is liable to be cancelled/terminated.

I Agree.

Previous

Take Draft Print

Final Submit

Close

**Part-II (Online Application Form)**

1. Before proceeding with filling of online application, keep the following data ready:
  - a. Recent scanned colour passport size photograph (**i.e. not more than three months old from the date of publication of the Notice of Examination**) in JPEG format (20 KB to 50 KB). Image dimension of the photograph should be about 3.5 cm (width) x 4.5 cm (height). The photograph should be without cap, spectacles and frontal view of the face should be visible. **Applications with blurred photograph will be rejected. If the proper photograph is not uploaded by a candidate, his candidature will be cancelled. Specimen of photographs which are acceptable/ not acceptable is given at Annexure-V**
  - b. Scanned signature in JPEG format (10 to 20 KB). Image dimension of the signature should be about 4.0 cm (width) x 2.0 cm (height). **Applications with illegible signature will be rejected.**
  - c. Details of qualifying educational qualification like passing year, roll number, percentage/ CGPA, name of Board, etc.
2. Login to online system through your 'Registration Number' and password.
3. Click 'Apply' link in '**Scientific Assistant in India Meteorological Department Examination, 2022**' section under 'Notice' tab.
4. Information in columns at S No-1 to 14 will be filled automatically from your One-time Registration Data which is non-editable. **However, if you want to modify any of One-time Registration details, click on 'Modify Registration' tab provided at the left-hand top corner of your dashboard and make suitable corrections before proceeding further.**
5. S No-15: Give your preference of Examination Centers. You may choose examination Centers within the same Region. Choice for all the three Centers must be given in the order of preference.
6. S No-16.1: If you are serving in Armed Forces or are an ex-serviceman, fill up the required information. Wards of servicemen/ ex-servicemen are not treated as ex-servicemen and therefore they should select 'No'.
7. S No-17.1: If you are person with benchmark disability in category of blindness, locomotor disability (Both Arms affected) and Cerebral Palsy (not eligible for the post).
8. S No-17.2: Indicate if you have physical limitation to write and scribe is required to write on your behalf. Please go through Para-6 of the Notice of Examination for more information.
9. S No-17.3 to 17.5: If you are eligible for availing the facility of scribe as per Para-6.1 of the Notice of examination, provide information about the requirement of scribe.
10. S No-18.1: If you are seeking age relaxation, select appropriate age-relaxation category.
11. S No-19.1 & 19.2: If you select "No", you are not eligible for this post as per Para-7 of the notice of examination.
12. S No-20: Indicate your highest qualification.
13. S No-21: Select subject for part-II examination.
14. S No-22: Provide details of the qualifying educational qualification.



15. S No-23, 24 and 25: Information with regard to Present and Permanent Address will be filled up automatically from the One-time Registration Data.
16. **Upload your recent Photograph (not more than three months old from the date of publication of the Notice of Examination) as specified at S. No-1a above. Applications with blurred photograph will be rejected. Specimen of Photographs acceptable/ not acceptable is given at Annexure-V. Candidates may refer to the same.**
17. Upload your signature as specified at S.No-1b above. **Applications with blurred signatures will be rejected.**
18. S No-26: The photograph uploaded above should not be more than three months old from the date of publication of the Notice of Examination. Click 'Yes', if the photograph uploaded above is not more than three months old from the date of publication of the Notice of Examination.
19. Go through the declaration carefully and click on "I agree" check box if you accept the same. Fill up Captcha code.
20. Preview and verify the information provided by you. **If you want to modify any entry, click on 'Edit/Modify' button and make requisite corrections before proceeding further.** When you are satisfied that the information is correctly filled, preview and verify the information and submit the Application. **You will not be able to make any correction in the online application after submission of the application.**
21. Proceed to make fee payment if you are not exempted from payment of fee.
22. Fee can be paid online through BHIM UPI, Net Banking, by using Visa, Mastercard, Maestro, RuPay Credit or Debit cards or in cash at SBI Branches by generating SBI Challan. Refer Para-9 of the Notice of Examination for further information on the payment of fee.
23. When application is successfully submitted, it will be accepted 'Provisionally' and status of the application will be indicated as '**Application Received (Contents Not Verified)**'. Candidate should take printout of the application form for their own records. Printout of the 'Application Form' is normally not required to be submitted to the Commission at any stage. However, you may be required to provide printout of the online application form to address grievances related to online application, if any.

## Scientific Assistant in India Meteorological Department Examination, 2022

## Instructions

PLEASE BE VERY CAREFUL WHILE FILLING THE APPLICATION FORM

1. Candidate's Name: (As per the Matriculation Certificate)	<input type="text" value="SAMPLE NAME"/>
2. New / Changed Name:	<input type="text"/>
3. Father's Name:	<input type="text" value="SAMPLE FATHER NAME"/>
4. Mother's Name:	<input type="text" value="SAMPLE MOTHER NAME"/>
5. Date of Birth (DD/MM/YYYY) (As per the Matriculation Certificate):	<input type="text" value="02/07/1998"/>
6. Age as on 18/10/2022:	<input type="text" value="24.3"/>
7. Gender:	<input type="text" value="Male"/>
8. Category:	<input type="text" value="UR"/>
9. Whether Person with Benchmark Disability (PwBD)? :	<input type="text" value="No"/>
9.1. If Yes, Type of Disability:	<input type="text"/>
10. Nationality:	<input type="text" value="Citizen of India"/>
11. Mark of Visible Identification:	<input type="text" value="MOLE ON RIGHT CHEEK"/>
12. Matriculation (10 <sup>th</sup> Class) Examination Board:	<input type="text" value="Central Board of Secondary Education (CBSE)"/>
13. Matriculation (10 <sup>th</sup> Class) Roll No.:	<input type="text" value="301739"/>
14. Matriculation (10 <sup>th</sup> Class) Year of Passing:	<input type="text" value="2013"/>
15. Preference of Examination Centres:*	<input type="text" value="NR-Delhi(2201)"/> <input type="text" value="NR-Ajmer(2401)"/> <input type="text" value="NR-Roorkee(2006)"/>
16.1. Whether you are an Ex-Servicemen (ESM) or serving in the Armed Forces? :*	<input type="radio"/> Yes <input checked="" type="radio"/> No
16.2. Date of Joining the Armed Forces (DD/MM/YYYY):	<input type="text"/>
16.3. Date of Discharge/ Likely Date of Discharge from the Armed Forces (DD/MM/YYYY):	<input type="text"/>
16.4. Length of Service in the Armed Forces:	<input type="text"/>
16.5. Have you already joined a civil post by availing benefit of reservation for Ex-Serviceman (ESM) :	<input type="radio"/> Yes <input type="radio"/> No
<a href="#">Please refer to the Notice of Examination, Para-4.7</a>	
16.6. Date of Joining to Civil Post (DD/MM/YYYY):	<input type="text"/>

17.1. Are you a person with benchmark disabilities (i.e. more than 40%) in the category of blindness, locomotor disability (Both Arms affected-BA) and Cerebral Palsy? :  Yes  No

17.2. Do you have a physical limitation to write and Scribe is required to write on your behalf (Certificate to this effect from the Chief Medical Officer/ Civil Surgeon/ Medical Superintendent of a Government Health Care institution as per Notice of the Examination, would be required at the time of Examination.)?:  Yes  No

17.3. Whether scribe is required?:  Yes  No  
Please see Para - 6 of the Notice

17.4. Will you make your own arrangement of Scribe?:  Yes  No

17.5. If Scribe is to be arranged by SSC, then indicate medium:

18.1 Whether seeking Age Relaxation? : \*  Yes  No

18.2. If Yes, Age Relaxation code:   
Please see Para - 4.2 of the Notice

19.1. Whether you have passed 10+2 Examination from a Recognized Board or equivalent in Science with Physics and Mathematics as core subjects? : \*  Yes  No

19.2. Whether you have scored First Class (60% marks) or 6.75 CGPA on a 10 point scale in qualifying degree/ diploma referred in the Notice of examination? : \*  Yes  No

20. Highest Educational Qualification: \*

21. Subject for Part-II of Computer Based Examination (CBE): \*

Verify Subject for Part-II of Computer Based Examination (CBE):

22. Details of Qualifying Educational Qualification: \*

Status	Passing Year	State/ UT of Board/ University	Name of Board/ University	Roll No	Percentage	CGPA
<input type="text" value="Passed"/>	<input type="text" value="2019"/>	<input type="text" value="Delhi"/>	<input type="text" value="JAMIA MILLIA ISLAMIA L"/>	<input type="text" value="22019321"/>	<input type="text" value="78"/>	<input type="text"/>

23. Correspondence Address: Sample Permanent Address

State: Punjab

District: Patiala

Pin: 140401

24. Permanent Address: Sample Permanent Address

State: Punjab

Pin: 140401  
Mobile Number: 8111111111  
Email: sample123@gmail.com

25. Contact Details for Other Nationals:

### Photograph and Signature

Upload a photo taken on 30-June-2022  
or later\*

Allowed File Size: 20 KB to 50 KB

Format: JPEG/ JPG

Image Size: About 3.5 cm (width) x 4.5  
cm (height)

Choose File SamplePhot...hwithdate.jpg



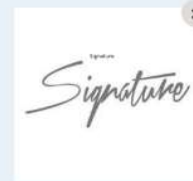
Upload Signature \*

Allowed File Size: 10 KB to 20 KB

Format: JPEG/ JPG

Image Size: About 4.0 cm (width) x 2.0  
cm (height)

Choose File SampleSignature.jpg



26. Whether the photograph has been taken on or after 30-June-2022?:  Yes  No

### Declaration

1. I have read the Notice of Examination and accept all the Terms & Conditions mentioned therein.
2. I hereby declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found suppressed/ false or incorrect at any stage or ineligibility being detected before or after the Examination, my candidature/ appointment is liable to be cancelled. I am willing to serve anywhere in India.
3. I declare that the photograph uploaded in the Application Form has been taken on or after the stipulated dated.
4. I agree to authorize SSC to use my Aadhaar data for verification purpose.\*

\*Verification will be subject to authorization from competent authority.

I Agree



Try Another

NWPCD

Preview

Reset

Close

Specimen of Photographs

Acceptable Photograph

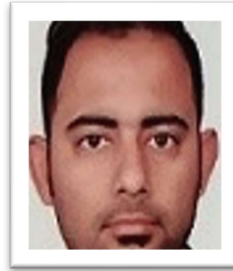


Samples of photographs which are not acceptable

Extra Colour



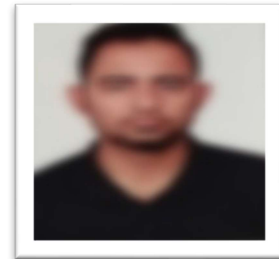
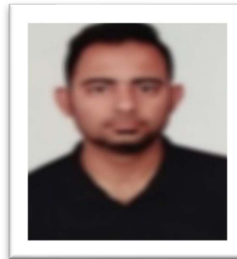
Too close



With hat/cap



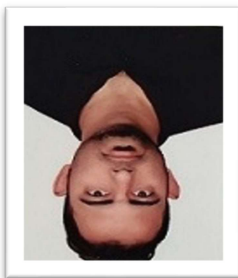
Blur Photographs



Inverted

Too dark

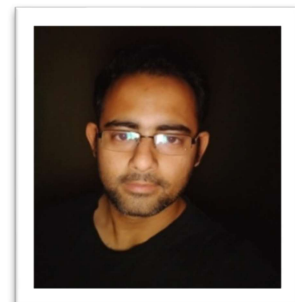
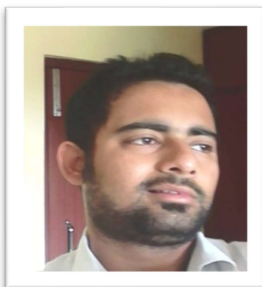
With goggles



Facing Sideways

Too Small

With spectacles



**Certificate for serving Defence Personnel**

I hereby certify that, according to the information available with me (No.)  
\_\_\_\_\_ (Rank) \_\_\_\_\_ (Name)  
\_\_\_\_\_ is due to complete the specified term of his engagement with the  
Armed Forces on the (Date) \_\_\_\_\_.

(Signature of Commanding Officer)

Office Seal

Place:

Date:



**UNDERTAKING TO BE GIVEN BY THE EX-SERVICEMEN**

I .....,bearing Roll No.....,appearing for the Document Verification of the .....Examination, 20....., do hereby undertake that:

- (a) I am entitled to the benefits admissible to Ex-Servicemen in terms of the Ex-Servicemen Re-employment in Central Civil Services and Posts Rules, 1979, as amended from time to time.
- (b) I have not joined the Government job on civil side (including Public Sector Undertakings, Autonomous Bodies/ Statutory Bodies, Nationalized Banks, etc.) in Group 'C' and 'D' posts on regular basis after availing of the benefits of reservation given to ex-serviceman for re-employment; or
- (c) I have availed the benefit of reservation as ex-serviceman for securing Government job on civil side. I have joined as .....on..... in the office of ..... I hereby undertake that I have submitted the self-declaration/ undertaking to my current employer about date wise detail of the application for the above mentioned examination for which I had applied for before joining the present civil employment; or
- (d) I have availed the benefit of reservation as ex-serviceman for securing Government job on civil side. I have joined as .....on..... in the office of ..... Therefore, I am eligible for age-relaxation only;

I hereby declare that the above statements are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect at any stage, my candidature/ appointment is liable to be cancelled/ terminated.

Signature: .....

Name: .....

Roll Number: .....

Date: .....

Date of appointment in Armed Forces: .....

Date of Discharge: .....

Last Unit/ Corps: .....

Mobile Number: .....

Email ID: .....

**FORMAT FOR SC/ ST CERTIFICATE**

A candidate who claims to belong to one of the Scheduled Caste or the Scheduled Tribes should submit in support of his/ her claim an attested/certified copy of a certificate in the form given below, from the District Officer or the sub-Divisional Officer or any other officer as indicated below of the District in which his parents (or surviving parent) ordinarily reside who has been designated by the State Government concerned as competent to issue such a certificate. If both his parents are dead, the officer signing the certificate should be of the district in which the candidate himself ordinarily resides otherwise than for the purpose of his own education. Wherever photograph is an integral part of the certificate, the Commission would accept only attested photocopies of such certificates and not any other attested or true copy.

*(The format of the certificate to be produced by Scheduled Castes and Scheduled Tribes candidates applying for appointment to posts under Government of India)*

This is to certify that Shri/Shrimati/Kumari\* \_\_\_\_\_ son/daughter of \_\_\_\_\_ of village/town\* \_\_\_\_\_ in \_\_\_\_\_ District/Division \* \_\_\_\_\_ of the State/Union Territory\* \_\_\_\_\_ belongs to the Caste/Tribes \_\_\_\_\_ which is recognized as a Scheduled Castes/Scheduled Tribes\* under:-

The Constitution (Scheduled Castes) order, 1950 \_\_\_\_\_

The Constitution (Scheduled Tribes) order, 1950 \_\_\_\_\_

The Constitution (Scheduled Castes) Union Territories order, 1951 \* \_\_\_\_\_

The Constitution (Scheduled Tribes) Union Territories Order, 1951\* \_\_\_\_\_

As amended by the Scheduled Castes and Scheduled Tribes Lists(Modification) order, 1956, the Bombay Reorganization Act, 1960 & the Punjab Reorganization Act, 1966, the State of Himachal Pradesh Act 1970, the North-Eastern Area(Reorganization) Act, 1971 and the Scheduled Castes and Scheduled Tribes Order(Amendment) Act, 1976.

The Constitution (Jammu & Kashmir) Scheduled Castes Order, 1956 \_\_\_\_\_

The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959 as amended by the Scheduled Castes and Scheduled Tribes order (Amendment Act), 1976\*.

The Constitution (Dadra and Nagar Haveli) Scheduled Castes order 1962.

The Constitution (Dadra and Nagar Haveli) Scheduled Tribes Order 1962@.

The Constitution (Pondicherry) Scheduled Castes Order 1964@

The Constitution (Scheduled Tribes) (Uttar Pradesh) Order, 1967 @

The Constitution (Goa, Daman & Diu) Scheduled Castes Order, 1968@

The Constitution (Goa, Daman & Diu) Scheduled Tribes Order 1968 @

The Constitution (Nagaland) Scheduled Tribes Order, 1970 @

The Constitution (Sikkim) Scheduled Castes Order 1978@

The Constitution (Sikkim) Scheduled Tribes Order 1978@

The Constitution (Jammu & Kashmir) Scheduled Tribes Order 1989@

The Constitution (SC) orders (Amendment) Act, 1990@

The Constitution (ST) orders (Amendment) Ordinance 1991@

The Constitution (ST) orders (Second Amendment) Act, 1991@

The Constitution (ST) orders (Amendment) Ordinance 1996@

The Scheduled Caste and Scheduled Tribe Orders (Amendment ) Act 2002@

The Constitution (Scheduled Caste) Orders(Amendment) Act 2002@

The Constitution(Scheduled Caste and Scheduled Tribe) Orders (Amendment) Act 2002@

The Constitution (Scheduled Caste) Order (Amendment) Act 2007@

%2. Applicable in the case of Scheduled Castes, Scheduled Tribes persons who have migrated from one State/Union Territory Administration.

This certificate is issued on the basis of the Scheduled Castes/ Scheduled Tribes certificate issued to Shri/Shrimati \_\_\_\_\_ Father/mother of Shri/Shrimati/Kumari\* \_\_\_\_\_ of village/town\* \_\_\_\_\_ in District/Division\* \_\_\_\_\_ of the State/Union Territory\* \_\_\_\_\_ who belong to the \_\_\_\_\_ Caste/Tribe which is recognized as a Scheduled Caste/Scheduled Tribe in the State/Union Territory\* issued by the \_\_\_\_\_ dated \_\_\_\_\_.

%3. Shri/Shrimati/Kumari and /or \* his/her family ordinarily reside(s) in village/town\* \_\_\_\_\_ of \_\_\_\_\_ District/Division\* \_\_\_\_\_ of the State/Union Territory of \_\_\_\_\_

Signature \_\_\_\_\_

\*\* Designation \_\_\_\_\_

(with seal of office)

Place \_\_\_\_\_

Date \_\_\_\_\_

\* Please delete the words which are not applicable

@ Please quote specific presidential order

% Delete the paragraph which is not applicable.

**NOTE:** The term ordinarily reside(s) used here will have the same meaning as in section 20 of the Representation of the People Act, 1950.

\*\* **List of authorities empowered to issue Caste/Tribe Certificates:**

(i) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Dy. Collector/Ist Class Stipendiary Magistrate/Sub-Divisional Magistrate/Extra-Assistant Commissioner/Taluka Magistrate/Executive Magistrate.

(ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.

(iii) Revenue Officers not below the rank of Tehsildar.

(iv) Sub-Divisional Officers of the area where the candidate and/or his family normally resides.

**NOTE:** ST candidates belonging to Tamil Nadu State should submit caste certificate ONLY FROM THE REVENUE DIVISIONAL OFFICER.

**(FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA)**

This is to certify that Shri/Smt./Kumari \_\_\_\_\_ son/daughter of \_\_\_\_\_ of village/town \_\_\_\_\_

in District/Division \_\_\_\_\_ in the State/Union Territory \_\_\_\_\_ belongs to the \_\_\_\_\_ Community which is recognized as a backward class under the Government of India, Ministry of Social Justice and Empowerment's Resolution No. \_\_\_\_\_ dated \_\_\_\_\_\*.

Shri/Smt./Kumari \_\_\_\_\_ and/or his/her family ordinarily reside(s) in the \_\_\_\_\_ District/Division of the \_\_\_\_\_ State/Union Territory. This is also to certify that he/she does not belong to the persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the Government of India, Department of Personnel & Training O.M. No. 36012/22/93-Estt (SCT) dated 8.9.1993\*\*.

District Magistrate: \_\_\_\_\_

Deputy Commissioner etc.: \_\_\_\_\_

Dated:

Seal:

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\* The authority issuing the certificate may have to mention the details of Resolution of Government of India, in which the caste of the candidate is mentioned as OBC.

\*\* As amended from time to time.

Note: The term "Ordinarily" used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

Government of .....

(Name & Address of the authority issuing the certificate)

**INCOME & ASSEST CERTIFICATE TO BE PRODUCED BY ECONOMICALLY  
WEAKER SECTIONS**

Certificate No. \_\_\_\_\_

Date \_\_\_\_\_

**VALID FOR THE YEAR \_\_\_\_\_**

This is to certify that Shri/Smt./Kumari \_\_\_\_\_ son/daughter/wife of  
\_\_\_\_\_ permanent resident of \_\_\_\_\_,  
Village/Street \_\_\_\_\_ PostOffice \_\_\_\_\_ District \_\_\_\_\_ in  
the State/ Union Territory \_\_\_\_\_ PinCode \_\_\_\_\_ whose photograph is  
attested below belongs to Economically Weaker Sections, since the gross annual income\* of his/  
her 'family'\*\* is below Rs. 8 Lakh (Rupees Eight Lakh only) for the financial year \_\_\_\_\_ His/  
her family does not own or possess any of the following assets \*\*\* :

- I. 5 acres of agricultural land and above;
- II. Residential flat of 1000 sq. ft. and above;
- III Residential plot of 100 sq. yards and above in notified municipalities;
- IV Residential plot of 200 sq. yards and above in areas other than the notified municipalities.

2. Shri/Smt./Kumari \_\_\_\_\_ belongs to the \_\_\_\_\_ caste which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List).

Signature with seal of Office \_\_\_\_\_

Name \_\_\_\_\_

Designation \_\_\_\_\_

Recent Passport  
size attested  
photograph of the  
applicant

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\*Note 1: Income covered all sources i.e. salary, agriculture, business, profession etc.

\*\* Note 2: The term 'Family' for this purpose include the person, who seeks benefit of reservation, his/ her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.

\*\*\*Note 3: The property held by a "Family" in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.



Form-V  
Certificate of Disability

(In cases of amputation or complete permanent paralysis of limbs or dwarfism and in case of blindness)

[See rule 18(1)]

(Name and Address of the Medical Authority issuing the Certificate)

Recent passport size  
attested photograph  
  
(Showing face only) of the  
person with disability.

Certificate No. \_\_\_\_\_

Date: \_\_\_\_\_

This is to certify that I have carefully examined Shri/Smt./Kum. \_\_\_\_\_ son/wife/daughter of Shri \_\_\_\_\_ Date of Birth (DD/MM/YY) \_\_\_\_\_ Age \_\_\_\_\_ years, male/female \_\_\_\_\_ registration No. \_\_\_\_\_ permanent resident of House No. \_\_\_\_\_ Ward/Village/Street \_\_\_\_\_ Post Office \_\_\_\_\_ District \_\_\_\_\_ State \_\_\_\_\_, whose photograph is affixed above, and am satisfied that:

(A) he/she is a case of:

- locomotor disability
  - dwarfism
  - blindness
- (Please tick as applicable)

(B) the diagnosis in his/her case is \_\_\_\_\_

(C) he/she has \_\_\_\_\_ % (in figure) \_\_\_\_\_ percent (in words) permanent locomotor disability/dwarfism/blindness in relation to his/her \_\_\_\_\_ (part of body) as per guidelines ( .....number and date of issue of the guidelines to be specified).

2. The applicant has submitted the following document as proof of residence:-

Nature of Document	Date of Issue	Details of authority issuing certificate
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(Signature and Seal of Authorised Signatory of notified Medical Authority)

Signature/thumb impression of the person  
in whose favour certificate of disability is issued