

MAHARASHTRA NURSING COUNCIL, MUMBAI**RECRUITMENT NOTICE**

MNC/F/RECRUITMENT/Acc/ 24842 /2022

DATED 30/09/2022

Application is invited for the following **Permanent post** in the office of Maharashtra Nursing Council, Mumbai

Sr.	Particulars	Post
01	Recruitment for the post of " Accountant "	01
	Pay band S-13-35400-112400 (Monthly Salary 59,994/-)	Category
	Entitled to D. A. and other allowances as admissible to the employees of Government of Maharashtra, NPS and medical benefit.	Open

- The detailed information about age, Education qualification, other qualification / experience, pay scale of the post, general procedure of selection etc. is displayed on Council's website www.maharashtranursingcouncil.org
- Application duly prepared in the filled/ prescribed proforma should reached The President, C/o. I/C Registrar, Maharashtra Nursing Council, 5th floor, Bombay Mutual Annex, Gunbow Street, Off. D. N. Road, Fort, Mumbai 400 001.
- This Council reserved right to make changes in the recruitment procedure or cancel the recruitment.

The last date of Receipt of application is 21/10/2022.

Place : Mumbai

Date : 30th September, 2022

s/d

I/C Registrar

Maharashtra Nursing Council, Mumbai

Maharashtra Nursing Council Rule 103 (3B) Appointment to the post of an Accountant shall be made either-

- (a) By promotion of the Senior Clerk on the basis of seniority and merit; or (b) by nomination from amongst candidates who-
- (i) unless already in the service of Government, are not more than thirty-five years of age;
 - (ii) possess a Bachelor's degree in commerce with Accountancy as the main subject;
 - (iii) possess five years' experience of maintenance of accounts, cash transitions, preparation of Balance sheet, auditing etc. in a Government or Semi Government or similar organisation;
- Preference may be given to the candidates having higher education qualification;
- If the candidates with above qualification is not available, the Council may request Government to depute suitable person for the post from respective department for such period as the Council may consider necessary;

RECRUITMENT FOR THE POST OF “ACCOUNTANT”

01.	Post	ACCOUNTANT
02.	No. of post	01 (One)
03.	Category	Open
04.	Educational Qualification and experience	Bachelors’ Degree in Commerce with Accountancy as main subject; Preference may be given candidates having higher educational qualification
05.	Experience preferable	<ul style="list-style-type: none"> • Possess five years’ experience of maintenance of accounts, cash transaction, preparation of Balance sheet, auditing, FD, GST, Income Taxes, Annual Return, etc. Computer Knowledge is required with Profit ERP and Tally package.
06.	Age Limit	Not more than 33 years
07.	Pay scale	<ul style="list-style-type: none"> • As per State Govt.
08.	Increment	<ul style="list-style-type: none"> • As per State Govt.
09.	Probation period	<ul style="list-style-type: none"> • One year
10.	Language	Proficiency in reading, writing and speaking in Marathi, Hindi and English
11.	Working hours	<ul style="list-style-type: none"> • Accountant will have required to work during normal office hours for all working days of month. In exigencies and whenever required, the deployed manpower

		are required to work beyond office hours and on holidays.
12.	Selection Criteria	<ul style="list-style-type: none"> • As per State Govt. / Council
13.	Mode of submission of application	<ul style="list-style-type: none"> • By Speed post / Courier to above office address mentioning in the enveloped "Application for the post "Accountant" to the following address: To, The President, C/o. The I/C Registrar, Maharashtra Nursing Council, Bombay Mutual Annex, 5th floor, Gunbow Street, Off D. N. Road, Opp. Residency Hotel, Fort, Mumbai 400 01 And also send us the "Bio-data" softcopy to our office email mncfinancedept@gmail.com For further correspondence
14.	Last Date of submission of application	<ul style="list-style-type: none"> • 21/10/2022 upto 4.00 pm.
15.	Required documents	<ul style="list-style-type: none"> • Bio data in full details with mentioning mobile no. and email address • All the concern self-attested documents • Addhar card and Pan Card no. • Residence proof and domicile of Maharashtra State

Maharashtra Nursing Council, Mumbai

Maharashtra State

No. MNC/appointment/Registrar/ 24842 /2022

Dated: 14/09/2022

The Maharashtra Nursing Council invites application from eligible Candidates for below mentioned post to be filed on Permanent basis under the Council. The Last date of submission of application is **Accountant.**

Name of the Post	No. of vacancy	Age	Qualification	Consolidated Salary
Accountant	01	Not exceeding 35 years	(b) By promotion of the Senior Clerk on the basis of seniority and merit; or (b) by nomination from amongst candidates who- (i) unless already in the service of Government, are not more than thirty-five years of age; (ii) possess a Bachelor's degree in commerce with Accountancy as the main subject; (iii) possess five years' experience of maintenance of accounts, cash transitions, preparation of Balance sheet, auditing etc. in a Government or Semi Government or similar organisation; Preference may be given to the candidates having higher education qualification; If the candidates with above qualification is not available, the Council may request Government to depute suitable person for the post from respective department for such period as the Council may consider necessary;	Pay band S-13-35400-112400 (Monthly Salary 59,994/-)

Eligible and desirous candidates may forward their application in prescribe format (available on website www.maharashtranursingcouncil.org)to The President, C/o. I/C Registrar, Maharashtra Nursing Council, Mumbai with one set of attested photocopy of educational qualification, registration certificate and experience certificate etc.

Person who has been previously terminated from any Govt. organisation/ semi govt./ Private shall not be considered. All eligible qualification Masters/Degree/ Diploma must be from a recognised University / College by Govt. of India/ Maharashtra.

Note:

1. Candidates holding Domicile Certificate of Maharashtra
2. No. TA/DA will be paid to the candidates for attending the interview.
3. Age relaxation shall be considered for qualified and experience candidate as per the MNC rule.
4. Application will be summarily rejected if found deviant from prescribe format and required criteria without assigning any reason.
5. MNC reserves the right to terminate the selection process without assigning any reason.

Maharashtra Nursing Council, Mumbai

Affix the
latest
Passport
size
Photograph

Application form

1.	Name of post applied for	
2.	Name of Candidate (in block letter)	
	Name of Candidate (in Marathi)	
3.	Father's / Husband Name	
4.	Full Address for correspondence	
	Native place address	
5.	Mobile No.	
	AlterNet mobile no.	
6.	Email address	
7.	Date of Birth (attested copy of valid proof should be enclosed)	

	Age as on 30/09/2022	Years____ Months___ Days___				
8.	Category (attested copy of valid proof should be enclosed)	General/SC/ST/NT/OBC/others				
9.	Domicile (attested copy of domicile certificate issued by Tahsildar, Mamledar should be enclosed)					
10.	Language Known					
11.	Marital status					
12	Educational Qualification					
	Qualification	Name of School/College	Board/ University	Stream/ Specification	Year of Passing	Percentage
	S.S.C.					
	H. S. C.					
	Degree					
	Post Degree					
	Any other (please specify)					

13. Work experience

Details of Experience (Give attested true copies of certificate):

Name of Employer / Institute	Designation of post held	Period of appointment*		Pay-scale of the post held if any	Last salary drawn in each case (Basic & Allowances separately)	Reasons for leaving job
		From	To			

*Please state whether the appointment was full-time or part-time and whether permanent /temporary / probationary. (write details in handling the responsibility in concern job)

14. Details of registration with Maharashtra Employment Exchange, Mumbai/ Maharashtra (please attached photocopy of relevant document)

Registration No.	Registration Date	Registration valid up	State

15.	Any other relevant information	
16.	Give details of any special award	
17.	Professional attachments, if any	
18.	Special qualifications or experience in respect of the post applied for	
19.	What notice period will be required by you for joining duties?	
20.	Aadhar Card No.	
21.	Pan Card No	
22.	Names and address of two Persons (who should not be relatives of the applicant) to whom reference may be made regarding applicant's work, character, etc.	1. _____ _____ _____ 2. _____ _____

23	Name and address of the present employer/Institute	
24	Give details of attested true copies of certificates and testimonials enclosed.	

DECLARATION

I declare that, I fulfill all the conditions of eligibly regarding age limit, educational qualification.

I hereby declare that all the statements made by the me in the application form and information sheet are true and complete to the best of my knowledge and belief. I also understand that in case, any of my statements is found untrue during any state of recruitment and thereafter, I shall be disqualified for the post applied for and shall be disqualified for the post applied for and I shall be liable for any penal action.

Date :

Name and Signature of Applicant

INSTRUCTIONS TO THE APPLICANTS

1. If employed in Government, Semi-Government, Local Authorities, Universities or Colleges, the applicants shall submit their applications through proper channel. However, an advance copy can be sent to the MNC directly.
2. Unless complete information against each item is given and the requisite evidence and testimonials are supplied along with this application, the application will not be considered.
3. An applicant who knowingly or wilfully furnished incomplete, incorrect and / or false information will be disqualified and if appointed, will be liable to dismissal from service.
4. If the space against any item mentioned above is insufficient, full particulars should be given on a sheet of paper which should be forwarded with this application, entering at the appropriate place a reference to the sheet attached.
5. Applicants shall account for breaks, if any, in their employment career.
6. Unsigned application will be rejected.
7. Attested copies of relevant certificates/ documents should be attached with application form.