



MUMBAI PORT AUTHORITY

Advertisement No.05/2022

Dated : 13.7.2022

Mumbai Port Authority invites applications from eligible Indian Nationals for one post of **Manager (Environment)** on contract basis.

1. Eligibility criteria:

(i) Educational qualifications & Experience

(a) Post-Graduation in Environmental Engg. with specialisation in Energy from a recognized National/ International University.

(b) Experience:-

Essential : 5 years of experience in Environmental Monitoring, Treatment of Liquid/ Solid Waste, Environmental Regulations & Environmental Assessment.

Desirable : Experience in the field of GHG Reduction, climate change and Green energy. Demonstrated achievement in the sector will be desirable. Preference will be given to candidate having worked on/in green energy projects..

(ii) Age Limit:

The maximum age limit for the above post is 55 years.

(iii) The crucial date for determining eligibility criteria viz., educational qualification, age etc. shall be as on 1.7.2022.

(iv) Only eligible applicants who fulfill the criteria of essential qualification, age, etc. prescribed for respective position shall apply.

(v) The candidates should clearly indicate the percentage of marks in the application form. If CGPA grading is mentioned in the mark sheet, the candidate shall convert the said grading into accurate percentage as per the criteria adopted by the respective University/Institution.

(vi) Qualifications mentioned above should be from any of the recognized Indian Universities duly approved by the UGC or any of the recognized Indian Institutes or recognized International Universities.

(vii) The experience of the candidates after acquiring the essential qualifications shall be reckoned as prescribed experience for eligibility to the said post.

2. Role and responsibilities for the above position:

- He will be advisor to the port management in matter relating to environment.
- To develop “Green Port Policy for Mumbai Port” in accordance with the policy promulgated by the Ministry of PSW. Implementing sustainable Green Port initiative.
- To develop and implement environmental strategies and action plans.
- To draw and collate baseline data including GHG inventorisation and bio-diversity data.
- To coordinate all aspects of pollution control, waste management, recycling, environmental health, water conservation and renewable energy with EMC of MbPA.
- To lead the implementation of environmental policies and practices.
- To comply with the MIV-2030 Key Initiatives Action Plan
- To ensure compliance with environmental legislation of national and state level regulations
- To liaise with relevant bodies such as local authorities and regulatory authorities and have “Port Clean Air Action Plan” aligned with City’s Action Plan.
- To carry out impact assessments to identify, assess and reduce an organization’s environmental risks and financial costs
- To promote and raise awareness, at all levels of an organisation, of the impact of emerging environmental issues.
- To implement environmental management systems and continually improve the same.
- To train staff at all levels on environmental issues and responsibilities.
- To manage outsourcing of environmental services including drawing of agreements and associated costs and revenues.
- Monitoring & Execution of Environment Compliance for Mumbai Port.
- Assessment of all types of wastes its legal compliance.
- Green Port Plan Execution & MARPOL Compliance.
- Represent Mumbai Port at different authority level.
- Any other work assigned to from port time to time.

3. Consolidated Remuneration :

Consolidated pay per month for the post of Manager (Environment) is Rs.83,000/- per month with annual increase of 5% per annum, subject to performance review.

4. Period of contractual engagement:

The above Manager (Environment) will be engaged purely on contractual basis for a period of 3 years subject to performance review every year, extendable for another 2 years at the discretion of Mumbai Port Authority.

5. Method of selection:

- (i) 90% weightage will be given to qualification and experience of candidates and 10% weightage on performance in interview.
- (ii) Depending upon the response, the administration reserves the right to restrict the number of candidates to be called for interview. A ratio of 1:3 may be followed with regard to vacancies and candidates called for.

6. This is only a contractual assignment and MbPA will not provide for regularization or permanency etc.

7. No retired officers or deputationists will be eligible to apply.

8. The other terms and conditions of the contract are given at **Annexure I**.

9. General instructions:

- (i) Mumbai Port Authority (MbPA) does not assume any responsibility for the candidates not being able to submit their applications within the last date whatsoever.
- (ii) Self- attested copies of documents/ certificates relating to Age/ Qualification etc. will have to be submitted along with the application and candidates shall produce the original certificates(s) for verification at the time of interview.
- (iii) Candidates serving in Government/ Semi Government, Public Sector Undertakings/ Autonomous Bodies will be required to submit "No Objection Certificate" from their employer at the time of application, failing which their candidature may not be considered.
- (iv) Candidates who are selected are required to submit discharge letter/ relieving letter from their employer (Govt/ Semi Government Public Sector/ Autonomous Bodies/ Private Sector) at the time of joining Mumbai Port Authority, without which they will not be allowed to join.
- (v) Appointment of selected candidates is subject to their being found medically fit as per the requirements of the Mumbai Port Authority. Such appointment will also be subject to the service and contract rules of the Mumbai Port Authority.
- (vi) Decisions of the Mumbai Port Authority in all matters regarding eligibility, shortlisting and selection shall be final and binding on all candidates. No representation or correspondence will be entertained by the Mumbai Port Authority in this regard.
- (vii) Any legal proceedings in respect of any matter of claim or dispute arising out of this advertisement and/ or an application in response thereto can be instituted only in Mumbai. Courts/ Tribunals/ Forums at Mumbai only shall have sole and exclusive jurisdiction to try any cause/ dispute.
- (viii) **No TA/DA** will be paid for appearing in written examination/ interview, if called.

- (ix) Any update, corrigendum etc. of this advertisement will be displayed in the Port's website only. Hence, candidates are requested to keep in regular watch on Port's website, i.e., www.mumbaiport.gov.in under Media/ Vacancy menu.
- (x) Changes if any in the recruitment process will be displayed in this Port's website and no separate communication will be made to the individual applicant.
- (xi) Canvassing in any form will disqualify the candidate and no correspondence shall be entertained in this regard.
- (xii) The Management reserves the rights to cancel or make any changes in the number of vacancies, alteration/additions/deletions of any clause in the Terms and Conditions for any of the position(s) in the recruitment process, if need arises, without further notice and without assigning any reasons thereof. The Mumbai Port Authority also reserves the right to cancel the above recruitment exercise at any stage of the process without assigning any reason thereof.
- (xiii) Application received in incomplete format or without relevant documents in support of eligibility or mere submission of CV/ Resume for the said post would not be considered for further recruitment process. Also, application received after the due date will be liable to be rejected.
- (xiv) The candidates need to quote 2 reference persons related to their field with their contact details.

10. How to apply:

Interested candidates may submit their application(s) in the prescribed format (**Application form**) by:

- (i) Downloading the application format from website www.mumbaiport.gov.in ('Media/Vacancy' menu).
- (ii) Filling the application format with the required details and declaration.
- (iii) The filled in application form along with required documents for determining eligibility is to be sent to the below mentioned address by courier/ post before the last date of application i.e. 12.8.2022 by superscribing on the envelope as "**Application for the post of Manager (Environment) on contract basis**".
The Secretary, Mumbai Port Authority,
General Administration Department,
Port House, 2nd Floor, Shoorji Vallabhdas Marg,
Ballard Estate, Mumbai – 400001.
- (iv) Merely submitting Resume/ CVs and incomplete application will be liable to be rejected.

The last date for receipt of applications will be **12.8.2022**.

**SECRETARY
MUMBAI PORT AUTHORITY**

Annexure I

Other Terms and conditions of contractual engagement :

1. **Period of contract:**

The contract will be for a period of 3 years, subject to performance review every year, extendable for another 2 years at the discretion of Mumbai Port Authority.

2. **Medical facility:**

Emergency medical treatment will be provided in case of accident while on duty at MbPA hospital/ dispensary. No other medical facilities would be available to the contractual employee and his family.

3. **Leave entitlement:**

12 days Casual Leave in a year and Public Holidays. No other leave will be admissible and for any absence beyond the said leave, pro-rata deduction will be made from the consolidated remuneration.

4. **Duty hours:**

Duty hours are from 10.00 A.M. to 6.00 P.M. or as decided by the Administration. In case of requirement, you may have to work beyond the normal duty hours for which there will not any other compensation, monetary or otherwise.

Normally you will be entitled to a weekly off (Sunday). If situation warrants, the weekly day of rest may be changed with prior intimation. For work on any weekly day off/ declared national holiday in exigencies of work, a compensatory day of rest conveniently in lieu thereof will be granted and for which no other compensation, monetary or otherwise will be considered. Failure to report for duty will entail deduction of wages on pro-rata basis.

5. **Accommodation:**

Accommodation shall be offered in the MbPA quarters subject to availability. If availed, rent would be deducted as per prevailing rules from time to time. In addition, electricity & water charges are to be paid on consumption basis.

6. The contract can be terminated by giving one month's notice in writing from either side.

7. If the contractual employee leaves without notice or acceptance of notice of termination, the amount due, i.e., consolidated pay payable will be forfeited, to the extent of notice period.

8. The contractual employee shall not claim any right/ title/ interest at par with the regular employees of the Port on similar post doing similar work.

9. Appointment of the contractual employee is subject to verification of antecedents by the Police. If any adverse report is received from the Police, his services are liable to be terminated forthwith.

10. Any other terms and conditions of contractual engagement at MbPA will be applicable.

MUMBAI PORT AUTHORITY

Application Form

Application for the post of **MANAGER-ENVIRONMENT** on Contract basis.

Affix pass-port
size Photograph

1. Name (In block letters) :
2. Gender :
3. Address for communication :
4. Permanent address :
5. Telephone/Mobile / E mail Id :
6. Date of Birth (self-attested proof :
to be enclosed)
7. Nationality :
8. Whether belongs to :
SC/ST/OBC
9. Marital status :
(Married/Unmarried)
10. Name of Father/Spouse :
11. Educational/Professional and :
other qualifications.
(Attested certificates to be
enclosed)

Sl. No.	Qualification	Name of Board/ University/ Institution	Duration of course	Year of passing	Percentage of marks obtained

12. (a) Details of present and past employments and experience.

Sl. No.	Name of the organisation	Post held	Annual pay	Period		Field/ sector in which experience gathered	Details of relevant experience
				From	To		

Years of experience (YY/MM/DD)	
Environmental Monitoring	
Treatment of Liquid /Solid waste	
Environmental Regulations & Environmental Assessment	
Total years of experience	

(b) Details of any other relevant proficiencies/ skills, if any :

13. Please mention details of outstanding achievement, if any, which was recognized by higher authority (enclose necessary documents) :

14. Any other information desired to be submitted by the applicant

15. Contact details of Two references (email & mobile number) :

Declaration

I do hereby declare that the particulars furnished above by me are correct to the best of my knowledge and belief. In the event of any information being found to be false or incorrect, my candidature/appointment may be cancelled/terminated without any notice.

Date :

Place :

(Signature of the Applicant)

CERTIFICATE

(To be given by the Head of Department/Competent Authority)
(In case of applicants employed in Govt/Semi-Govt.
organizations/ PSUs/ Autonomous Bodies/MbPT)

This is to certify that Shri _____ Designation _____, is working in _____ since _____. The particulars furnished by him/her in the above application are verified and found to be correct.

There is no Disciplinary case pending or contemplated against the Applicant. No major/minor penalties have been imposed on the Applicant during his service with our organisation/department.

His/Her integrity is certified and he/she is clear from vigilance angle.

Date :
Place :

HEAD OF DEPARTMENT/
Competent Authority