



सेन्ट बँक होम फायनेन्स लिमिटेड

Cent Bank Home Finance Limited

Corporate Office, Central Bank of India Building, Fort, Mumbai 400001

सेन्ट्रल बँक ऑफ इण्डिया की अनुषंगी Subsidiary of Central Bank of India

**Appointment of Advisor (on contract) for conducting diagnostic
Review of Cent Bank Home Finance Ltd – 2022-23**

Last date of Receipt of Application: 13.07.2022

Cent Bank Home Finance Ltd., (Subsidiary of Central Bank of India) invites application for Advisor for conducting diagnostic Review of Company at Corporate Office, Mumbai

About Us

We are a leading Housing Finance Company and subsidiary of Central Bank of India, jointly promoted by NHB, HUDCO & SUUTI, for providing long term housing finance for construction /purchase of residential houses/flats, Top-up Loan, Mortgage Loan, Loan Against Property and Loan for Purchase of Commercial Property and has presence across location.

How to Apply

- You are required to fill the application form and submit to our Corporate Office at Central Bank of India MMO Building, 6TH Floor, MG Road, Fort, Flora Fountain, Hutatma Chowk, Mumbai-400023 on or before 13.07.2022, the application form is attached at the end of this advertisement.
- You must paste your latest colour passport size photograph and sign across it.
- Applications received after expiry of last date i.e. 13/07/2022 by 5:00 pm will not be considered for recruitment.

1. Job Description (Least but not limited to)

JOB DESCRIPTION

Position / Designation	Advisor
Employment Type	Contractual
Maximum Age	62 Years on 31/03/2022
Location	Mumbai
Experience	Individual having worked with Bank/HFCs and at least 15 years of experience out of which 5 years in senior management as DGM or above level. Desirable: Good understanding of Housing Finance/Retail loan Market and HR matters etc. Candidates should have headed Housing Loan/Retail Loan segment of Banks/HFCs.
Reporting Authority	Managing Director
Vacancy	One
Job Responsibilities	<p>He will be responsible to –</p> <ol style="list-style-type: none"> 1. Facilitate discussions with the client to elaborate on the areas of proposed improvements. 2. Define the problem concisely and hypothesize the proposed solution. 3. Perform quantitative and qualitative analysis to drive the proposed solution. 4. Quantitative research methodologies include data mining, creating financial models, and performing valuation analysis. 5. Qualitative research methodologies include performing market research and collecting business intelligence 6. Consolidate the findings from the analysis and present solutions to the client. 7. Develop and present a plan to implement the recommended changes 8. Support the business development activities of the firm such as pursuit development and production of thought papers. 9. To advise on any other matter as required by the Management of the Company.

Scope of Work:

To independently arrive at the methodology based on industry acceptable standards and best practices suitable for the Company, after taking into consideration the efforts estimate for completion of the same and the resources and equipment requirements and as under:

1. Understand objects of the Company based on Memorandum of Association and Articles of Association.
2. Discussion with senior management to understand management vision and intent.
3. Study the business plan of the Company and to spell out the various avenues to avoid the constraints and also to reach the budgeted business for next five years.
4. Study historical and budgeted financial performance.
5. Understand business strategy, organization and operational set up.
6. Study the traditional business activity and financial position of the Company and to suggest the measures to improve the bottom-line of Company.
7. Study market landscape – industry outlook, competition and customer.
8. Suggest methods by which the business may be canvassed and to identify new customers.
9. Analyze business plan and strategic relevance.
10. Identify and analyze gaps to achieve the business vision and strategic objectives.
11. Suggest any measure/s so as to convert the Company into a vibrant, proactive, visionary and profit-making Company in this sector.
12. Analyze feasibility of re-structuring options at a high level.
13. Discuss and brainstorm shortlisted re-structuring options and to suggest a comprehensive organizational restructuring most suited to the Company.
14. Brief the Company about the future market scenario in the Housing Finance Sector and also to initiate appropriate steps to record impressive performance in the immediate financial year.

Selection Procedure	<p>Selection will be done through interview only by Interview Committee.</p> <p>Shortlisted candidate will be called for interview.</p> <p>Note : Company is not bound to call all applicants for interview. Only shortlisted candidates will be called for selection procedure. Decision of the Company in this regard is final.</p>
Remuneration	<p>Rs.18 Lacs per annum, Travel and hotel expenses will be reimbursed as per entitlement of Assistant General Manager of CBHFL. No other facilities/ remuneration etc. except above will be allowed.</p>

2. Other Terms:

- Canvassing, in any form, will result in disqualification of candidature.
- In case of any modification in advertisement, same will be updated in website only.
- The above process may be scrapped at any stage of recruitment process without assigning any reason.
- Company may conduct background checks/CIBIL check at any stage of recruitment process or after selection of the candidate. If any information declared in application/documents found to be incorrect, candidate may be rejected at any stage of selection process or employment can be terminated if candidate is selected.
- Decision of the Company in this regard is final

3. SUBMISSION OF THE APPLICATION:

Eligible candidates have to submit the application in the given format (Annexure – A). Last date of submission of the application will be **13.07.2022**. No application shall be entertained beyond the stipulated date. The application super scribing “Application for the post of Advisor must reach to:

General Manager
Cent Bank Home Finance Limited
Corporate Office, Central Bank of India MMO Building,
6th Floor, MG Road, Fort,
Flora Fountain,
Hutatma Chowk, Mumbai-400023

4. GENERAL INSTRUCTIONS

1. Before filling the application form, the candidates must ensure that they fulfill all the eligibility criteria with respect to educational qualifications,

work experience etc. In case it is observed at any stage of process that a candidate does not fulfill any of the eligibility criteria, and /or that he/she has furnished any incorrect/false information or has suppressed any material fact(s), his/ her candidature will be automatically cancelled. If any of the above shortcoming is/are detected even after appointment, his/her services are liable to be terminated without any notice.

2. Candidate must be a citizen of India.
3. In case of suitable and deserving cases, any of the requirements and conditions of eligibility mentioned above, may be relaxed at the discretion of the Management. The Management reserves the right to fill or not to fill the above advertised position without assigning any reason thereof.
4. Mere submission of application against the advertisement and apparently fulfilling the criterion as prescribed in the advertisement would not bestow on him/her right to be called for the interview.
5. Any resulting dispute out of this advertisement shall be subject to the sole jurisdiction of courts at Mumbai.
6. Appointment of selected candidates will be subject to his/her being declared medically fit, satisfactory reports from his/her previous employer and referees. Further, such appointment shall also be subject to Service and Conduct Rules of the Company.
- 7. Documents supporting experience must be attached with application.**

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Annexure-A

APPLICATION FOR THE POST OF ADVISOR
IN CENT BANK HOME FINANCE LIMITED

General Manager
Cent Bank Home Finance Limited
Corporate Office,
Central Bank of India MMO Building,
6th Floor, MG Road,
Fort, Flora Fountain,
Hutatma Chowk,
Mumbai-400023 .

Paste Passport Size
Photograph

Please sign across the
Photograph

With reference to your advertisement on Company's website dated _____, I submit my application in prescribed format.

Post applied for "Advisor".

(TO BE FILLED IN CAPITAL LETTERS ONLY)

1. Name : _____

2. Father's Name : _____

3. Gender : Male/Female : _____

4. Date of Birth (As per school leaving certificate
Age in completed years as on 31/03/2022 __ yrs __ months

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DD MM YY

5. Martial Status : _____

6. Religion : _____

7. Nationality : _____

8. Category GEN/SC/ST/OBC/ _____

9. Address for Correspondence :

10. Contact details : Mobile - _____

Landline _____

Email _____

11. Permanent Address :

12. Educational Qualifications :

Qualification	Board/University	Yr of passing	% Marks	Subject

13. Experience : Total Experience _____YY_____MM

Sr.	Name of Company	Designation	Duration (In years & months)	Responsibilities Hold	Achievements In brief

14. Details of present employment and assignments (if any) :

a) Organisation Name :

b) Full Address

Experience of working : From _____ to _____

c) Position _____

d) Reporting to _____

e) Assignment _____

15. Responsibility Hold :

16. Name and addresses of two references

1) _____ 2) _____

DECLARATION

I hereby declare that the particulars furnished above are true and correct to the best of knowledge and belief and I understand that in the event of any information being found false or incorrect at any stage or not satisfying the eligibility criteria according to the requirements of the relative advertisement, my candidature/appointment for the said post is liable to be cancelled/terminated at any stage and if appointed, my service are liable to be terminated. I am willing to serve anywhere in India. I agree that Company has right to transfer me to any part of the country at its discretion.

I hereby agree that any legal proceedings in respect of any matter of claims or disputes arising out of this application and/or out of said advertisement can be instituted by me only at Bhopal and Courts/tribunals/Forums at Bhopal undertake to abide by all the terms and conditions mentioned in the advertisement displayed on Company's website dated _____ .

(SIGNATURE OF APPLICANT)

Place : _____ Date : _____

Enclosures :

- 1.
- 2.
- 3.
- 4.