

## **Website advertisement**

### **Recruitment for the post of Investment Principal / Senior Investment Associate / Investment Associate**

Number and date of advertisement: 02/ FY 2023 and June 2, 2022

Start date for receipt of applications: June 2, 2022

Last date for receipt of applications: June 22, 2022

1. SIDBI Venture Capital Limited (SVCL) ([www.sidbiventure.co.in](http://www.sidbiventure.co.in)), a wholly owned subsidiary of Small Industries Development Bank of India (SIDBI) with office in Mumbai, has established itself as the leading domestic Investment Manager for Venture Capital Funds / Alternative Investment Funds for early stage and growth stage investing, particularly for MSMEs across diversified sectors.
2. SVCL is inviting applications from eligible and suitable candidate for the post of Five at Investment Principal (IP) / Senior Investment Associate (SIA) / Investment Associate (IA). The candidate should have at least 3 to 5 years of post-qualification relevant work experience in one or more areas viz. Venture Capital, Private Equity, Investment Banking, Fund Raising, Early Stage Financing, Project Appraisal. Experience as founder of a start-up will be an added advantage.

#### **3. Duties and responsibilities / list of accountability**

- Identifying successful business ventures and building adequate pipeline of investment opportunities.
- Ability to analyse project viability (technically, financially and commercially).
- Analysing historical and projected financial statements of prospective investee companies.
- Working with the team on key metrics to measure the financial returns on investments.
- Conducting investment appraisals, negotiations and structuring of investments.
- Preparing, presenting, and maintaining detailed investment documentation for the Fund's Investment Committee, Board of Directors and Investors.
- Overseeing due diligence and documentation of approved investments and compliance process.
- Commit and complete the investments in time.
- Monitoring existing investments in portfolio companies through stringent analysis of financial and operational results and nurturing/handholding investee companies.

- Conducting industry and market research and assisting in business development efforts.
- Reviewing periodic financial statements, project progress reports, and other information submitted by portfolio companies and preparing reports based for internal and investor communication.
- Working and creating profitable exit opportunities and exits from investee companies within timeline.
- Any other work given by SVCL from time to time.

The candidate should ideally have

- Strong analytical and problem solving skills; proficiency in Excel based financial models & valuation.
  - Demonstrated transaction experience on the buy side.
  - Managed investment deals independently.
  - The candidates must possess excellent verbal and written communication skills.
  - Proficiency in using computer/laptops and other electronic gadgets.
4. The candidates should be graduates with minimum 60% marks / equivalent CGPA score. Preference will be given to (i) Graduates in Engineering, (ii) Chartered Accountants, (iii) Post graduates in any subject including those holding 2 year full time degree / diploma in Management, (iv) Chartered Financial Analyst.
5. The candidates should not be more than 32 years of age. The candidates may be offered Annual Fixed Compensation (AFC) as under:

S. No.	Position	AFC Range (₹ in lakh per annum)	
		From	To
1	Investment Principal	15.00	32.00
2	Senior Investment Associate	10.50	21.50
3	Investment Associate	6.50	11.50

Higher AFC and / or position may be considered in the case of exceptionally qualified and/or very experienced candidates with track record of performance. Over and above AFC, the candidate will be entitled for Performance Pay (upto 25% of AFC) based on annual performance review. No residential accommodation will be provided by SVCL.

Before filling in the application form, the candidates must ensure that they fulfill all the eligibility criteria with respect of age, educational qualification, work experience, *etc.*, as on June 2, 2022 and that the particulars furnished in the application form are correct in all respects.

6. The applications needed to be forwarded to SVCL as per format provided here – “Resume Format” on or before June 22, 2022 by **e-mail** to [recruitment@sidbiventure.co.in](mailto:recruitment@sidbiventure.co.in) or by post with the subject "**Application for the post of Investment Principal / Senior Investment Associate / Investment Associate**" addressed to –

**Chief Executive Officer**  
SIDBI Venture Capital Limited,  
SIDBI, Swavalamban Bhavan,  
C-11, G-Block, 2nd Floor,  
Bandra Kurla Complex,  
Bandra (East),  
Mumbai - 400 051

## Website advertisement

### Recruitment for the post of Senior Vice President / Vice President

Number and date of advertisement: 01/FY 2023 and June 2, 2022

Start date for receipt of applications: June 2, 2022

Last date for receipt of applications: June 22, 2022

1. SIDBI Venture Capital Limited (SVCL) ([www.sidbiventure.co.in](http://www.sidbiventure.co.in)), a wholly owned subsidiary of Small Industries Development Bank of India (SIDBI) with office in Mumbai, has established itself as the leading domestic Investment Manager for Venture Capital Funds / Alternative Investment Funds for early stage and growth stage investing, particularly for MSMEs across diversified sectors.
2. SVCL is inviting applications from eligible and suitable candidate for the post of One at Senior Vice President (SVP) / Vice President (VP). The candidate should have at least 10 years of post-qualification relevant work experience in one or more areas viz. Venture Capital, Private Equity, Investment Banking, Fund Raising, Early Stage Financing, Project Appraisal. Experience as founder of a start-up will be an added advantage.

### **3. Duties and responsibilities / list of accountability**

- Raising of Funds from prospective investors.
- Build strong relationship with investors.
- Identifying successful business ventures and building adequate pipeline of investment opportunities.
- Prepare investment strategy for the fund.
- Ability to analyse project viability (technically, financially and commercially).
- Analysing historical and projected financial statements of prospective investee companies.
- Working with the team on key metrics to measure the financial returns on investments and mentoring them.
- Conducting investment appraisals, negotiations and structuring of investments.
- Preparing, presenting, and maintaining detailed investment documentation for the Fund's Investment Committee, Board of Directors and Investors.
- Overseeing due diligence and documentation of approved investments and compliance process.
- Commit and complete the investments in time.

- Monitoring existing investments in portfolio companies through stringent analysis of financial and operational results and nurturing/handholding investee companies.
- Conducting industry and market research and assisting in business development efforts.
- Reviewing periodic financial statements, project progress reports, and other information submitted by portfolio companies and preparing reports based for internal and investor communication.
- Working and creating profitable exit opportunities and exits from investee companies within timeline.
- Any other work given by SVCL from time to time.

The candidate should ideally have

- Strong analytical and problem solving skills; proficiency in Excel based financial models.
  - Demonstrated transaction experience on the buy side.
  - Managed investment deals independently.
  - The candidates must possess excellent verbal and written communication skills.
  - Proficiency in using computer/laptops and other electronic gadgets.
4. The candidates should be graduates with minimum 60% marks / equivalent CGPA score. Preference will be given to (i) Graduates in Engineering, (ii) Chartered Accountants, (iii) Post graduates in any subject including those holding 2 year full time degree / diploma in Management, (iv) Chartered Financial Analyst.
5. The candidates should not be more than 45 years of age. The candidates may be offered Annual Fixed Compensation (AFC) as under:

S. No.	Position	AFC Range (₹ in lakh per annum)	
		From	To
1	Senior Vice President	45.00	68.50
2	Vice President	33.50	50.00

Higher AFC and / or position may be considered in the case of exceptionally qualified and/or very experienced candidates with track record of performance. Over and above AFC, the candidate will be entitled for Performance Pay (upto 25% of AFC) based on annual performance review. No residential accommodation will be provided by SVCL.

Before filling in the application form, the candidates must ensure that they fulfill all the eligibility criteria with respect of age, educational qualification, work experience, *etc.*, as on June 2, 2022 and that the particulars furnished in the application form are correct in all respects.

6. The Company offers a challenging work environment. Professionals with proven track record of high performance and potential may write in strict confidence with detailed Resume together with present and expected Cost to Company (CTC).
7. The application / resume needs to be forwarded to SVCL on or before June 22, 2022 by **e-mail** to [recruitment@sidbiventure.co.in](mailto:recruitment@sidbiventure.co.in) or by post with the subject "**Application for the post of Senior Vice President / Vice President**" addressed to –

<p><b>Chief Executive Officer</b> SIDBI Venture Capital Limited, SIDBI, Swavalamban Bhavan, C-11, G-Block, 2nd Floor, Bandra Kurla Complex, Bandra (East), Mumbai - 400 051</p>
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